

ADAMS COUNTY BOARD OF SUPERVISORS MEETING
Adams County Board Room, May 24, 2011 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of April 19, 2011 minutes
8. Public Hearing to Residents of Counties in Service Area of Adams-Columbia Electric Coop.
9. Public Participation
10. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk.
11. Discussion on the County tour
12. Appoint (6) Supervisors to approve claims Johnson, Keckeisen, Klingforth, Kotlowski, Licitar, and Miller.
13. **Claims:** None
14. **Correspondence:** None
15. **Appointments:** **Reappoint** Marti Hillert, Eric Pollex, Tim Deimert, and Jeff Weinfauf to the RIDC. Appointment Sam Wollin and Les Beckman to LEPC. Appoint to Ad Hoc **Transition Committee:** Bev Ward, John West, Joe Stuchlak, Bill Miller, Florence Johnson, Tom Croke, Jeff Cohen and Bill Euclide. Appoint to Ad Hoc Consolidation Sub Committee: Terry James, Diane England, Joe Stuchlak, Jack Allen, Mike Keckeisen, Doug Wellumson and Tom Croke.
16. **Unfinished Business:** None
17. **Reports and Presentations:**
 - Introduction of Tania Bonnett, newly appointed District Attorney
 - Daric Smith, RIDC
 - January, February, March, & April 2011 Cash reconciliation

18. Review Committee Minutes		
Ad Hoc 1/5, 3/9, 3/29, 4/26	Health Ins Study 4/5 Hwy 4/14	Redistricting 2/22, 4/20, 4/25, 5/6, 5/9
Admin & Fin 4/8, 4/19	Humane Soc. 3/14, 4/18	Solid Waste 4/13, 5/11
Airport 4/18	L & W 5/9	SCLS 4/11
CDBG 3/16	NCWRPC 1/26	Surveyor 5/4
CWCAC 2/23	P & Z 4/6	Traffic Safety 2/9
County Board 4/19	Property 4/20	UW Extension 4/12
Executive 5/10	Pub Safety & Jud 4/13, 4/19	

19. **Resolutions:**
 - Res. #22:** To recognize and honor Ronald Chamberlain's 13 years of service as Highway Commissioner to Adams County.
 - Res. #23:** To recognize Mark Thibodeau's retirement from the State of Wisconsin and honor his 33 years of service to Adams County.
 - Res. #24:** To authorize and honor Shirley Tiegs' 15 years of service to Adams County.
 - Res. #25:** To appoint Ms. Trena Larson to the position of Administrative Coordinator/Director of Finance for Adams County at an annual salary of \$85,009.
 - Res. #26:** To appoint Mr. Patrick Kotlowski to the position of Adams County Highway Commissioner at an annual salary of \$61,089.60.
 - Res. #27:** To appoint Mr. Jeff Wavrunek to the position of Adams County Library Director at an annual salary of \$53,664.
 - Res. #28:** To delist the gray wolf from the Recovery Plan for the Eastern Timber Wolf.
 - Res. #29:** To establish new supervisory district boundaries based on the 2010 U.S. Census Data.

20. **Ordinance:**

Ord. #05: To rezone a portion of land in the Town of New Haven co-owned by Dean & Toni Roberts, J N Land Co., LLP, Elek I. Nagy and Bank of Poynette, located in the SE ¼, NE ¼, Section 26, Township 14 North, Range 7 East, from an R3 Mobile Home Park Residential District to an R1 Single Family Residential District.

Ord. #06: To rezone a portion of two parcels of land (5 acres) in the Town of New Haven owned by Terry D. & Betty J. Anderson, located in the NE ¼, SW ¼, & NW ¼, Section 34, Township 14 North, Range 7 East from an A-1 Exclusive Agriculture District to an A-3 Secondary Agriculture District.

21. **Denials:** None

22. **Petition:** None

23. Approve Claims

24. Approve Per Diem and Mileage

25. Motion for County Clerk to correct errors

26. Set next meeting date

27. Adjournment

ADAMS COUNTY GOVERNMENT
MONTHLY CASH RECONCILIATION

DATE: January 31, 2011

		Per Bank 1/31/11	Deposits In Transit	Outstanding Checks	Per Books 1/31/11	
M&I						
	CD - General	1,548,891.18			1,548,891.18	1,548,891.18
Grand Marsh						
	200002 Payroll Checking	419,771.73		(132.91)	419,638.82	
	200934 General Checking	1,373,146.17	55,946.42	(454,241.21)	974,851.38	
	521594 Money Market	5,378,811.80			5,378,811.80	
	8126679 CD - Solid Waste LT Care	1,476,102.30			1,476,102.30	
	6953 CD - Solid Waste LT Closure	1,648,449.00			1,648,449.00	
	6831 CD - General	1,545,377.20			1,545,377.20	11,443,230.50
Royal Bank	CDs - General	2,282,527.56			2,282,527.56	
LGIP	General	1,069,182.80			1,069,182.80	
TOTAL		16,742,259.74	55,946.42	(454,374.12)	16,343,832.04	X

PER GENERAL LEDGER				\$	16,033,840.87	
VOID CK#205195	SKY CASH POSTED 12/31	SHOULD BE: CASH 1/17/2011		\$	540.00	
HHS CARS PAYMENT	SKY 2/1	BNK 1/5/10			\$275,839.00	
TOWN C/C RECEIPTS	BNK 1/2011 (MULTIPLE)	SKY 2/14 APPX			31,559.51	
TOWN C/C RECEIPTS	BNK 1/2011 (MULTIPLE)	SKY 2/14 APPX			2,934.88	34,494.39
GSC TAX JE ADJUSTMENT					(882.22)	
RECONCILIATION				\$	16,343,832.04	\$ -

BALANCED 2/10/2011
EH-MBE

**ADAMS COUNTY GOVERNMENT
MONTHLY CASH RECONCILIATION**

DATE: January 31, 2011 (After 13.10 AJE posted in February)

	Per Bank 1/31/11	Deposits In Transit	Outstanding Checks	Per Books 1/31/11
M&I				
CD - General	1,548,891.18			1,548,891.18 1,548,891.18
Grand Marsh				
200002 Payroll Checking	419,771.73		(132.91)	419,638.82
200934 General Checking	1,373,146.17	55,946.42	(454,241.21)	974,851.38
521594 Money Market	5,378,811.80			5,378,811.80
8126679 CD - Solid Waste LT Care	1,476,102.30			1,476,102.30
6953 CD - Solid Waste LT Closure	1,648,449.00			1,648,449.00
6831 CD - General	1,545,377.20			1,545,377.20 11,443,230.50
Royal Bank				
CDs - General	2,282,527.56			2,282,527.56
LGIP				
General	1,069,182.80			1,069,182.80
TOTAL	16,742,259.74	55,946.42	(454,374.12)	16,343,832.04 X

PER GENERAL LEDGER			\$ 16,033,840.87
VOID CK#205195	SKY CASH POSTED 12/31	SHOULD BE: CASH 1/17/2011	\$ 540.00
HHS CARS PAYMENT	SKY 2/1	BNK 1/5/10	\$275,839.00
TOWN C/C RECEIPTS	BNK 1/2011 (MULTIPLE)	SKY 2/14 APPX	31,559.51
TOWN C/C RECEIPTS	BNK 1/2011 (MULTIPLE)	SKY 2/14 APPX	2,934.88
GSC TAX JE ADJUSTMENT			(882.22)

RECONCILIATION		\$ 16,343,832.04	\$ -
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BALANCED 3/10/2011
EH-MBE

* CAN'T POST UNTIL AFTER JAN SETTLEMENTS INPUT IN GCS

SKYWARD LEDGER ACCOUNT BALANCES:				
100 A	11100	GENERAL FUND		4,087,245.05
240 A	11100	SPEC REV - HEALTH & HUMAN SERV		1,886,759.67
300 A	11100	DEBT SERVICE FUND		2,031,893.31
420 A	11100	CAPITAL PROJECTS		500,000.00
421 A	11100	CAP PRJ - COMMUNICATION SYS.		178,371.10
480 A	11100	SPECIAL INDUSTRIAL PROJ		315,091.10
482 A	11100	CDBG GRANTS		-260.71
500 A	11100	DRAINAGE DISTRICT		12,611.12
600 A	11100	ENTERPRISE		450,298.65
600 A	11500	ENTERPRISE	RESTRIC/LT CARE	1,476,102.30
600 A	11510	ENTERPRISE	RESTRIC/CLOSURE	1,648,451.00
600 A	11515	ENTERPRISE	RESTRIC: MACH.	333,198.61
700 A	11100	HIGHWAY		3,114,079.67
SKYWARD CASH BALANCE				16,033,840.87 0.00

**ADAMS COUNTY GOVERNMENT
MONTHLY CASH RECONCILIATION**

DATE: February 28, 2011

		Per Bank 2/28/11	Deposits In Transit	Outstanding Checks	Per Books 2/28/11	
M&I						
	CD - General	1,552,792.30			1,552,792.30	
Grand Marsh						
	200002 Payroll Checking	376,328.04		(701.27)	375,626.77	
	200934 General Checking	2,081,948.75	292,985.17	(581,002.06)	1,793,931.86	
	521594 Money Market	10,782,459.08			10,782,459.08	
	8126679 CD - Solid Waste LT Care	1,487,761.48			1,487,761.48	
	6953 CD - Solid Waste LT Closure	1,657,899.35			1,657,899.35	
	6831 CD - General	1,546,689.71			1,546,689.71	17,644,368.25
Royal Bank						
	CD - General #1366	157,190.33			157,190.33	
	CD - General #5944	562,653.65			562,653.65	
	CD - General #1567	1,564,919.11			1,564,919.11	2,284,763.09
LGIP	General	1,040,560.73			1,040,560.73	
TOTAL		22,811,202.53	292,985.17	(581,703.33)	22,522,484.37	

PER GENERAL LEDGER				\$ 22,519,233.12
Treasurer Special Fees	JE - March	\$ collected on Feb taxes		\$ 3,251.25

RECONCILIATION				\$ 22,522,484.37	\$ -
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BALANCED 3/10/2011
EH-MBE

SKYWARD LEDGER ACCOUNT BALANCES:				
100 A	11100	GENERAL FUND		10,324,368.88
240 A	11100	SPEC REV - HEALTH & HUMAN SERV		2,331,306.33
260 A	11100	COUNTY ROAD & BRIDGE		2,397,300.92
300 A	11100	DEBT SERVICE FUND		2,125,398.10
420 A	11100	CAPITAL PROJECTS		500,000.00
421 A	11100	CAP PRJ - COMMUNICATION SYS.		161,848.24
480 A	11100	SPECIAL INDUSTRIAL PROJ		316,674.99
482 A	11100	CDBG GRANTS		-518.47
500 A	11100	DRAINAGE DISTRICT		31,869.94
600 A	11100	ENTERPRISE		320,332.85
600 A	11500	ENTERPRISE	RESTRIC/LT CARE	1,487,761.48
600 A	11510	ENTERPRISE	RESTRIC/CLOSURE	1,657,901.35
600 A	11515	ENTERPRISE	RESTRIC: MACH.	333,198.61
700 A	11100	HIGHWAY		531,789.90
SKYWARD CASH BALANCE				22,519,233.12

**ADAMS COUNTY GOVERNMENT
MONTHLY CASH RECONCILIATION**

DATE: **March 31, 2010**

		Per Bank 3/31/11	Deposits In Transit	Outstanding Checks	Per Books 3/31/11	
M&I						
	CD - General	1,552,792.30			1,552,792.30	
Grand Marsh						
	200002 Payroll Checking	327,235.16		(9.21)	327,225.95	
	200934 General Checking	1,211,590.14	32,037.73	(416,110.57)	827,517.30	
	521594 Money Market	10,787,953.70			10,787,953.70	
	8126679 CD - Solid Waste LT Care	1,487,761.48			1,487,761.48	
	6953 CD - Solid Waste LT Closure	1,657,899.35			1,657,899.35	
	6831 CD - General	1,547,876.22			1,547,876.22	16,636,234.00
Royal Bank						
	CD - General #1366	157,581.80			157,581.80	
	CD - General #5944	562,653.65			562,653.65	
	CD - General #1567	1,564,919.11			1,564,919.11	2,285,154.56
LGIP						
	General	1,784,294.21			1,784,294.21	
TOTAL						
		22,642,557.12	32,037.73	(416,119.78)	22,258,475.07	

PER GENERAL LEDGER	\$ 22,258,475.07
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RECONCILIATION	\$ 22,258,475.07	\$ -
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DATE: BALANCED 4/16/2011
BALANCED BY: JLC

SKYWARD LEDGER ACCOUNT BALANCES:

100 A	11100	GENERAL FUND		10,560,354.85
240 A	11100	SPEC REV - HEALTH & HUMAN SERV		2,244,888.18
260 A	11100	COUNTY ROAD & BRIDGE		2,033,728.19
300 A	11100	DEBT SERVICE FUND		2,084,191.26
420 A	11100	CAPITAL PROJECTS		496,787.00
421 A	11100	CAP PRJ - COMMUNICATION SYS.		29,534.05
480 A	11100	SPECIAL INDUSTRIAL PROJ		322,511.86
482 A	11100	CDBG GRANTS		-1670.97
500 A	11100	DRAINAGE DISTRICT		31,869.94
600 A	11100	ENTERPRISE		277,019.24
600 A	11500	ENTERPRISE	RESTRIC/LT CARE	1,487,761.48
600 A	11510	ENTERPRISE	RESTRIC/CLOSURE	1,657,901.35
600 A	11515	ENTERPRISE	RESTRIC: MACH.	333,198.61
700 A	11100	HIGHWAY		700,400.03
SKYWARD CASH BALANCE				22,258,475.07

**ADAMS COUNTY GOVERNMENT
MONTHLY CASH RECONCILIATION**

DATE: April 30, 2011

	Per Bank 4/30/11	Deposits In Transit	Outstanding Checks	Per Books 4/30/11
M&I				
CD - General	1,552,792.30			1,552,792.30
Grand Marsh				
200002 Payroll Checking	89,029.44		(10,930.06)	78,099.38
200934 General Checking	1,037,383.35	66,766.13	(798,405.93)	305,743.55
521594 Money Market	9,943,323.92			9,943,323.92
8126679 CD - Solid Waste LT Care	1,487,761.48			1,487,761.48
6953 CD - Solid Waste LT Closure	1,657,899.35			1,657,899.35
6831 CD - General	1,549,190.85			1,549,190.85
				15,022,018.53
Royal Bank				
CD - General #1366	157,581.80			157,581.80
CD - General #5944	562,653.65			562,653.65
CD - General #1567	1,570,383.46			1,570,383.46
				2,290,618.91
LGIP				
General	966,214.19			966,214.19
TOTAL	20,574,213.79	66,766.13	(809,335.99)	19,831,643.93

PER GENERAL LEDGER	\$ 19,831,643.93
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RECONCILIATION	\$ 19,831,643.93	\$ -
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DATE: BALANCED 5/9/2011
BALANCED BY: JLC

SKYWARD LEDGER ACCOUNT BALANCES:			
100 A	11100	GENERAL FUND	9,905,568.41
240 A	11100	SPEC REV - HEALTH & HUMAN SERV	1,813,771.91
260 A	11100	COUNTY ROAD & BRIDGE	1,725,935.46
300 A	11100	DEBT SERVICE FUND	1,434,879.18
420 A	11100	CAPITAL PROJECTS	493,861.00
421 A	11100	CAP PRJ - COMMUNICATION SYS.	22,353.46
480 A	11100	SPECIAL INDUSTRIAL PROJ	328,342.86
482 A	11100	CDBG GRANTS	-1896.21
500 A	11100	DRAINAGE DISTRICT	29,400.72
600 A	11100	ENTERPRISE	94,827.30
600 A	11500	ENTERPRISE RESTRIC/LT CARE	1,487,761.48
600 A	11510	ENTERPRISE RESTRIC/CLOSURE	1,657,901.35
600 A	11515	ENTERPRISE RESTRICT: MACH.	333,198.61
700 A	11100	HIGHWAY	505,738.40
SKYWARD CASH BALANCE			19,831,643.93

**RESOLUTION RECOGNIZING RONALD CHAMBERLAIN
FOR HIS YEARS OF SERVICE TO ADAMS COUNTY**

INTRODUCED BY: Highway Committee

INTENT & SYNOPSIS: To recognize and honor Ronald Chamberlain's 13 years of service as Highway Commissioner to Adams County.

FISCAL NOTE: NONE.

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Ronald Chamberlain for 13 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Ronald Chamberlain for his years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Ronald Chamberlain for his 13 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Ronald Chamberlain in his future career endeavors.

Recommended for adoption by the Highway Committee this 14 th day of April, 2011.

Michael J. Keckisen

Dean R. Morgan

Larry Babcock

Patricia Hall

Elouana Johnson

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this 17th day of May, 2011.

County Board Chair

County Clerk

County Clerk

**RESOLUTION RECOGNIZING SHIRLEY TIEGS
FOR HER YEARS OF SERVICE TO ADAMS COUNTY**

INTRODUCED BY: Public Safety and Judiciary Committee

INTENT & SYNOPSIS: To recognize and honor Shirley Tieg's 15 years of service to Adams County.

FISCAL NOTE: NONE.

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Shirley Tieg's for 15 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Shirley Tieg's for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Shirley Tieg's for her 15 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Shirley Tieg's in her future career endeavors.

Recommended for adoption by the Public Safety and Judiciary Committee this 12th day of April, 2011.

Ken Ward
Willie Miller

Michael J. Keckisen

Adopted _____

Defeated _____ by the Adams County Board of Supervisors this _____ day of

Tabled _____, 2011.

County Board Chair

County Clerk

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RESOLUTION 2011 - 25

**RESOLUTION TO APPROVE THE APPOINTMENT OF TRENA LARSON AS
THE ADMINISTRATIVE COORDINATOR/DIRECTOR OF FINANCE**

INTRODUCED BY: Executive Committee

INTENT & SYNOPSIS: To appoint Ms. Trena Larson to the position of
Administrative Coordinator/Director of Finance for
Adams County at an annual salary of \$85,009.

FISCAL NOTE: None, monies are budgeted for the position in the
Department's 2011 budget.

WHEREAS: On April 13, 2011, the Executive Committee interviewed
candidates for the position of Administrative
Coordinator/Director of Finance. The Committee selected a
final candidate; and

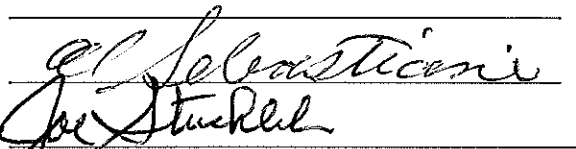
WHEREAS: The Executive Committee approved for the Personnel Director
to make an offer; and

WHEREAS: The Executive Committee approved the terms of Trena
Larson's employment offer and recommended adoption by the
County Board; and

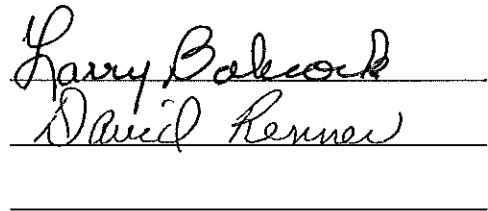
WHEREAS: Ms. Larson would start on approximately June 13, 2011, with
an annual salary of \$85,009;

NOW THEREFORE, BE IT RESOLVED: By the Adams County Board of
Supervisors that it is hereby approved to appoint Ms. Trena Larson to the
position of Administrative Coordinator/Director of Finance with an annual salary
of \$85,009.00.

Recommended for adoption by the Executive Committee this 10th day of May,
2011.



Joe Stuckler



David Renner

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this
24th day of May, 2011

County Board Chair

County Clerk

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RESOLUTION 2011 - 26

**RESOLUTION TO APPROVE THE APPOINTMENT OF PATRICK
KOTLOWSKI AS THE ADAMS COUNTY HIGHWAY COMMISSIONER**

INTRODUCED BY: Highway Committee

INTENT & SYNOPSIS: To appoint Mr. Patrick Kotlowski to the position of
Adams County Highway Commissioner at an annual
salary of \$61,089.60.

FISCAL NOTE: None, monies are budgeted for the position in the
Department's 2011 budget.

WHEREAS: On May 9, 2011, the Highway Committee interviewed
candidates for the position of Adams County Highway
Commissioner. The Committee selected a final candidate; and

WHEREAS: The Highway Committee approved for the Personnel Director
to make an offer; and

WHEREAS: The Highway Committee approved the terms of Patrick
Kotlowski's employment offer and recommended adoption by
the County Board; and

WHEREAS: Mr. Kotlowski would start on approximately May 30, 2011,
with an annual salary of \$61,089.60;

NOW THEREFORE, BE IT RESOLVED: By the Adams County Board of
Supervisors that it is hereby approved to appoint Mr. Patrick Kotlowski to the
position of Adams County Highway Commissioner with an annual salary of
\$61,089.60.

Recommended for adoption by the Highway Committee this 12th day of May,
2011.

Michael J. Heckerisen
Edward Johnson
Harry Babcock

Patricia R. Morgan
Dean R. Morgan

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 24th day of May, 2011

County Board Chair

County Clerk

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2 **RESOLUTION** 2011 - 27
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4 **RESOLUTION TO APPROVE THE APPOINTMENT OF JEFF WAVRUNEK AS**
5 **THE ADAMS COUNTY LIBRARY DIRECTOR**
6

7 **INTRODUCED BY:** Library Board
8

9 **INTENT & SYNOPSIS:** To appoint Mr. Jeff Wavrunek to the position of Adams
10 County Library Director at an annual salary of
11 \$53,664.
12

13 **FISCAL NOTE:** None, monies are budgeted for the position in the
14 Department's 2011 budget.
15

16 **WHEREAS:** On April 18, 2011, the Library Board interviewed candidates
17 for the position of Adams County Library Director. The
18 Committee selected a final candidate; and
19

20 **WHEREAS:** The Library Board approved for the Personnel Director to
21 make an offer; and
22

23 **WHEREAS:** The Library Board approved the terms of Jeff Wavrunek's
24 employment offer and recommended adoption by the County
25 Board; and
26

27 **WHEREAS:** Mr. Wavrunek would start on approximately June 20, 2011,
28 with an annual salary of \$53,664;
29

30 **NOW THEREFORE, BE IT RESOLVED:** By the Adams County Board of
31 Supervisors that it is hereby approved to appoint Mr. Jeff Wavrunek to the
32 position of Adams County Library Director with an annual salary of \$53,664.00.
33

34 Recommended for adoption by the Library Board this 28th day of April, 2011.
35

36 Kathleen M. Chaloner _____
37

38 Camora B. Townsend _____
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44 Adopted _____

45 Defeated _____ by the Adams County Board of Supervisors this

46 Tabled _____ 24th day of May, 2011
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County Board Chair

County Clerk

RESOLUTION 2011 - 28

**RESOLUTION TO DELIST THE GRAY WOLF AND RESTORE
MANAGEMENT TO THE STATES**

INTRODUCED BY: Land and Water Conservation Committee

INTENT & SYNOPSIS: To delist the gray wolf from the Recovery Plan for the Eastern Timber Wolf.

FISCAL NOTE: None.

WHEREAS: The "Recovery Plan for the Eastern Timber Wolf" identified population goals of 1,250 – 1,400 animals for Minnesota and 100 animals for Wisconsin/Michigan; and

WHEREAS: Population estimates as of 2008 include 2,922 animals in Minnesota; 549 animals in Wisconsin; and 520 animals in Michigan; and

WHEREAS: As acknowledged by the U. S. Fish and Wildlife Service, Minnesota's wolf population has met the federal recovery goal since the late 1970s and Wisconsin/Michigan have met the federal recovery goal since the winter of 1993-1994; and

WHEREAS: A primary purpose of the Endangered Species Act (ESA) is to "provide a means whereby the ecosystems upon which endangered species and threatened species depend may be conserved, to provide a program for the conservation of such endangered species and threatened species, and to take such steps as may be appropriate to achieve the purpose of the treaties and conventions set forth in subsection (a) of this section."; and

WHEREAS: The primary purpose of the ESA has clearly been achieved for the gray wolf, and gray wolves have recovered in the Midwest, formally known as the Western Great Lakes Distinct Population Segment; and

WHEREAS: A lack of delisting, given the species has met recovery goals, can result in an erosion of public acceptance of wolves and the ESA; and

WHEREAS: Minnesota, Wisconsin and Michigan have each developed state management plans for the gray wolf that include population levels that will assure long-term sustainability and avoid the need for future state or federal endangered species listing; and

WHEREAS: State wildlife agencies that are competent authorities to manage

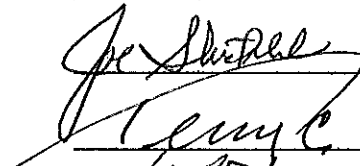
resident species for their sustained use and enjoyment; and

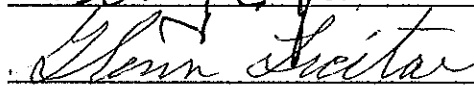
WHEREAS: The overall aim of the ESA is to recover species such that the species can be managed by the appropriate entity. State wildlife agencies are the appropriate entities to assume management of the gray wolf as a resident species.

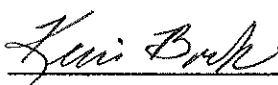
NOW THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors hereby approves and acknowledges the Midwest Association of Fish and Wildlife Agencies support and endorsement of efforts to delist gray wolves in the Midwest (formally known as the Western Great Lakes Distinct Population Segment) from the Endangered Species Act as a recovered species, and recommends the management of this species by state agencies, including public taking, for the multiple values and benefits associated with their recovery.

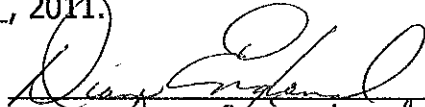
Recommended for adoption by the Land & Water Conservation Committee this

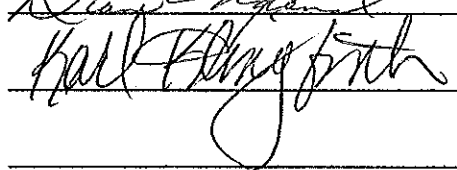
14th day of March, 2011.











Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this

_____ day of _____, 2011.

County Board Chair County Clerk

RESOLUTION TO ESTABLISH NEW SUPERVISORY DISTRICT BOUNDARIES

DEFEATED by the Adams County Board of Supervisors this date 24th
TABLED day of May, 2011.

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17-A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of New Haven on February 17, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On April 12, 2011, Dean & Toni Roberts, J N Land Co., LLP, Elek I. Nagy and Bank of Poynette, all co-owners, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a 13.09 acre parcel currently known as Lake Mason Northshore Condos in the Town of New Haven, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on May 4, 2011, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance to the Adams County Board of Supervisors; now, therefore,

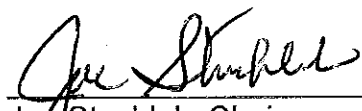
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 17-A, 2011 and the corresponding zoning maps are hereby amended to reflect that the following described parcel be changed from an R3 Mobile Home Park Residential District to an R1 Single Family Residential District.

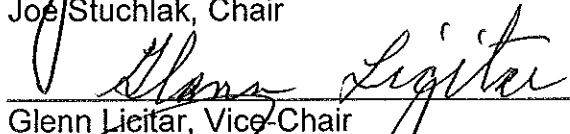
Property located in the SE ¼, NE ¼, Section 26, Township 14 North, Range 7 East, on 2nd Blvd Pt, Town of New Haven, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of May, 2011.

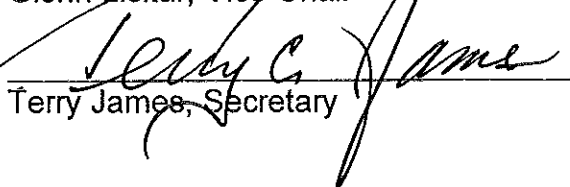
Recommended for enactment by the Adams County Planning and Development Committee on this 4th day of May 2011.



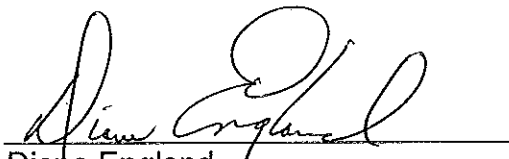
Joe Stuchlak, Chair



Glenn Licitar, Vice-Chair



Terry James, Secretary



Diane England



Barb Morgan



Karl Klingforth

Randy Theisen

Enacted _____

Defeated _____ by the Adams County Board of Supervisors

Tabled _____ this _____ day of May, 2011



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934

PHONE: 608-339-4222

www.co.adams.wi.gov

ADAMS COUNTY PLANNING & ZONING COMMITTEE

May 4, 2011 – Room A260 -Courthouse
Friendship, WI 53934 –9:00 A.M.

Dean & Toni Roberts/J-N Land Co., LLP/Elek I. Nagy/Bank of Poynette –
Rezoning request of 13.09 acres currently known as Lake Mason
Northshore Condominiums from an R3 Mobile Home Park Residential
District to an R1 Single Family Residential District of the Adams County
Comprehensive Zoning Ordinance to reconfigure the property into a six lot
plat on property located in the SE ¼, NE ¼, Section 26, Township 14
North, Range 7 East, on 2nd Blvd Pt, Town of New Haven, Adams County,
Wisconsin.

Appearing for with testimony: Attorney Jeffrey Clark, representing the
owners. James Grothman, Surveyor.

Appearing against: None.

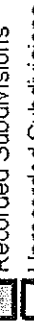
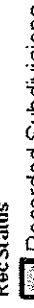
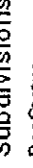
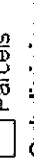
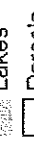
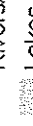
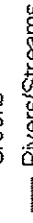
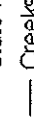
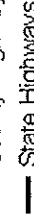
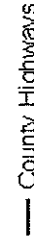
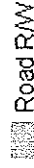
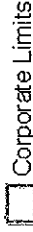
Correspondence: Notification from the Town of New Haven with no
objections. Letter from Bob Krause, Lake Mason Lake District stating the
project would be beneficial to the area. E mail from DNR, Mike Wenholz
with concerns of wetlands on the property.

Disposition: Terry James made a motion to recommend enactment of the
zoning change and forward that recommendation on the above-described
property, to the County Board for final action. Barb Morgan seconded the
motion. Roll Call Vote: SAYL members: Beckman – Yes. Olson – Yes.
Committee members 7 -Yes. Motion carried.



Subscription GIS LAKE MASON NORTH SHORE CONDOMINIUM Legend

Property Addresses

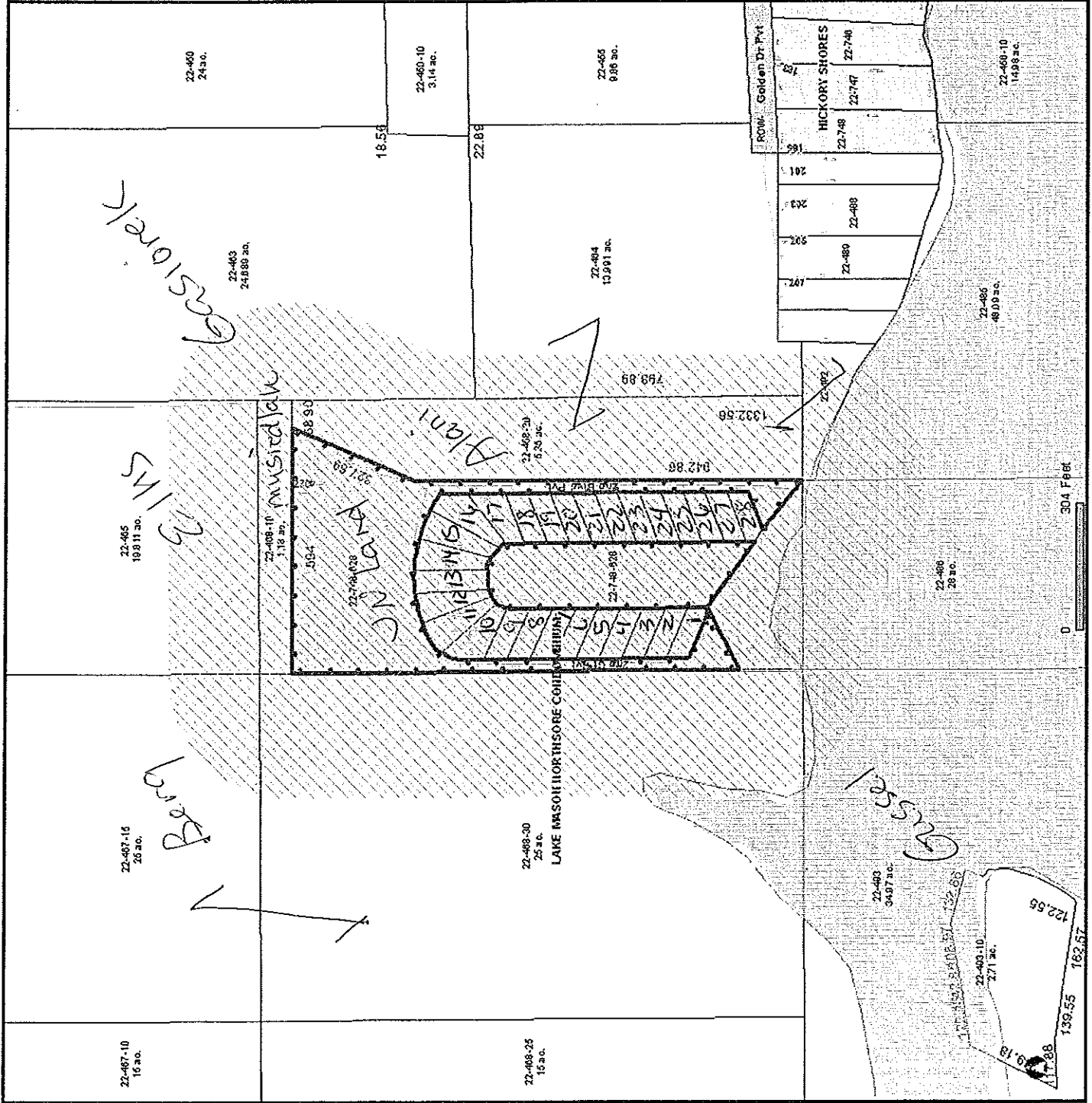


Map Disclaimer: Information displayed on this map was developed from various sources and from available public records. This information is intended for general location purposes only and in support of Chap. 70, Wis. Statutes. Map data is NOT a substitute for a survey. Map information verification is the responsibility of the user.

Map generated: 04/12/2011



PROFESSIONAL SERVICES
TRANSPORTATION • MUNICIPAL
DEVELOPMENT • ENVIRONMENTAL



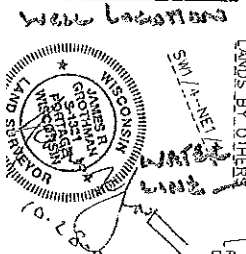
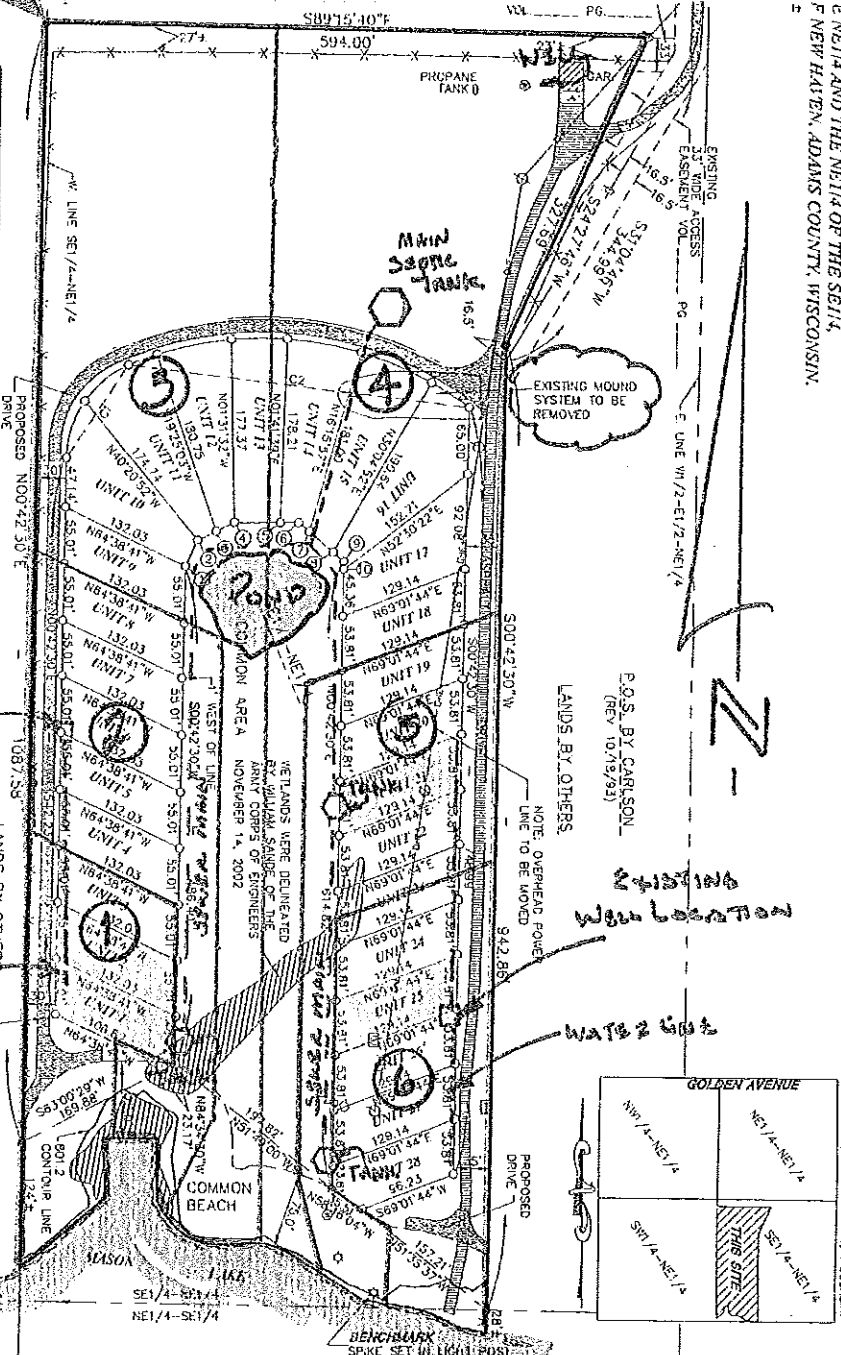
6 LOT-PLATTING PROPOSAL

Nov. 2010
JEG

E NE1/4 AND THE NE1/4 OF THE SE1/4,
T. 2 N. R. 14 E. ADAMS COUNTY, WISCONSIN.

LINE	BEARING	DIST.
1-2	N34°55'42"E	28.55
2-3	N63°03'55"E	40.00
3-4	N63°41'01"E	82.95
4-5	S51°04'15"E	39.45
5-6	N63°09'55"E	20.00
6-7	N63°41'01"E	45.00
7-8	S51°04'15"E	31.32
8-9	S51°04'15"E	14.45
9-10	S00°42'30"W	7.73

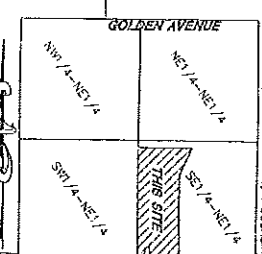
CURVE UNIT	BEARING	IN.	REDUCED	BEARING	DIST.
1	66°00'47"	115.21	100.00	S53°42'50"W	78.94
2	33°47'23"	55.80	100.00	S77°53'11"W	57.98
3	32°18'18"	56.41	100.00	S50°53'32"W	55.07
4	59°24'56"	355.04	342.40	N63°43'37"W	339.35
5	05°01'16"	30.01	342.40	S79°01'45"W	35.00
6	12°54'32"	75.15	342.40	S79°01'45"W	75.00
7	00°17'48"	55.06	342.40	N63°43'37"W	55.00
8	12°54'32"	75.15	342.40	N63°43'37"W	75.00
9	12°54'32"	75.15	342.40	N63°43'37"W	75.00
10	07°26'58"	44.92	342.40	N63°43'37"W	44.92



OWNER
JUN LAND CO., LLC
C/O ATTY LARRY I
611 GROVE STREET
PORTAGE, WI 5380
PHONE: (908) 742-
PHONE: (608) 742-
FAX: (608) 742-0

SURVEYOR
JAMES R. GROTHMAN
P.O. BOX 573
PORTAGE, WI 5380
PHONE: (908) 742-
FAX: (608) 742-0

**LAKE MASON NORTH
CONDOMINIUM**
TOWN OF NEW HAVEN



LEGEND
3/4" x 2 1/2"
1/4" x 1 1/2"
3/4" IRON P
CLEAN CUT
SEPTIC TANK
SEPTIC UNIT
WELL
LIGHT POST
POWER POLE
ELECTRIC ME
ELECTRIC ME
INDICATES W

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17-A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of New Haven on February 17, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On April 13, 2011, Terry D. & Betty J. Anderson, owners, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of two parcels of land (5 acres) in the Town of New Haven, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on May 4, 2011, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance to the Adams County Board of Supervisors; now, therefore,

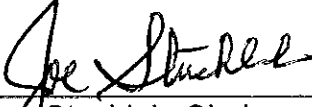
The County Board of Supervisors of the County of Adams does ordain as follows:

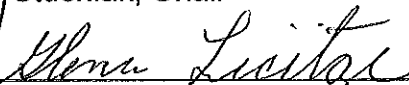
Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 17-A, 2011 and the corresponding zoning maps are hereby amended to reflect that the following described parcel (5 acres) be changed from an A-1 Exclusive Agriculture District to an A-3 Secondary Agriculture District.

Property located in the NE 1/4, SW 1/4 & NW 1/4, SW 1/4, Section 34, Township 14 North, Range 7 East, at 375 Hwy 23, Town of New Haven, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of May, 2011.

Recommended for enactment by the Adams County Planning and Development Committee on this 4th day of May 2011.

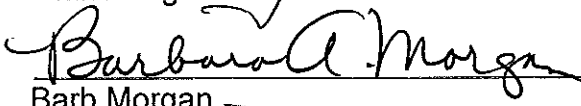

Joe Stuchlak, Chair

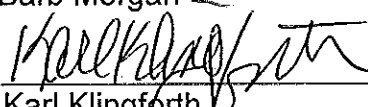

Glenn Licitar, Vice-Chair


Terry James, Secretary

Randy Theisen


Diane England


Barb Morgan


Karl Klingforth

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of May, 2011

Al Sebastiani, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS COUNTY PLANNING & ZONING COMMITTEE
May 4, 2011 – Room A260 -Courthouse
Friendship, WI 53934 –9:00 A.M.

Terry D. & Betty J. Anderson – Rezoning request of a portion of two parcels (5 acres) from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow the remaining portions to be sold on property located in the NE 1/4, SW 1/4 & NW 1/4, SW 1/4, Section 34, Township 14 North, Range 7 East, at 375 Hwy 23, Town of New Haven, Adams County, Wisconsin.

Appearing for with testimony: Jason Lindner, buyer.

Appearing against: None.

Correspondence: Notification from the Town of New Haven with no objections. E mail from the highway department with no objections.

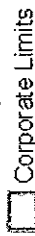
Disposition: Karl Klingforth made a motion to recommend enactment of the zoning change and forward that recommendation on the above-described property, to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: SAYL members: Beckman – Yes. Olson – Yes. Committee members 7 -Yes. Motion carried.



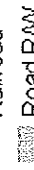
Subscription GIS ANDERSON, TERRY

Legend

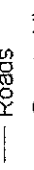
Property Addresses



Corporate Limits



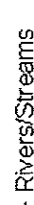
Railroad



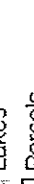
Road R/W



Roads



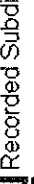
County Highways



State Highways



Creeks



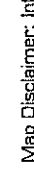
Rivers/Streams



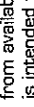
Lakes



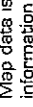
Parcels



Subdivisions



Recorded Subdivisions



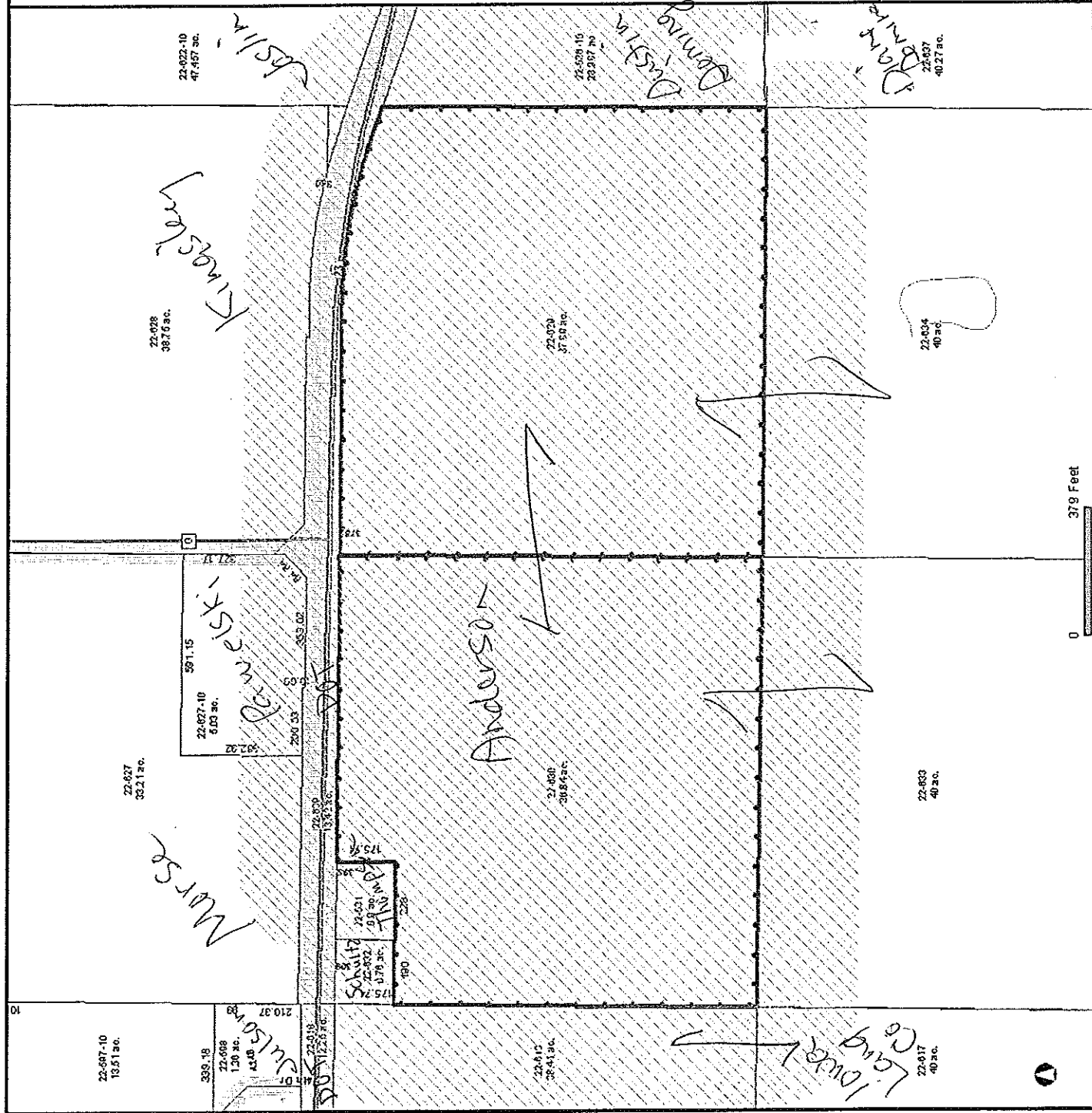
Unrecorded Subdivisions

Map Disclaimer: Information displayed on this map was developed from various sources and from available public records. This information is intended for general location purposes only and in support of Chap. 70, Wis. Statutes. Map data is NOT a substitute for a survey. Map information verification is the responsibility of the user.

Map generated: 04/13/2011



PROFESSIONAL SERVICES
TRANSPORTATION • MUNICIPAL
DEVELOPMENT • ENVIRONMENTAL



AD HOC RULES MINUTES

January 5, 2011

3:00 p.m. Room A260

Meeting was called to order at 3:00 p.m. by Chairman, Jack Allen.
Present were Jack Allen, Joe Stuchlak, Bill Miller, Bev Ward. West excused. Also present was Cindy Phillippi and Marcia Kaye.

Motioned by Ward/Stuchlak to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Ward/Allen to approve the minutes from December 21, 2010.

Motion carried by unanimous voice vote.

The following recommendations were suggested:

Page 2, J, line 26 and 3.05, line 39--Medical Examiner replaces coroner.

Page 5, 4.08, b. line 12—behind the word "file" add "any authorized outside employment must not conflict with the employees ability to do their job with the County, as needed."

Page 9, 2.04, line 44—add "in the event of an emergency"

Page 22, 6.05, line 21 – strike "Adams County citizens", insert customers to Adams County facilities

Page 28, 2.05 b. line 28, insert calendar in front of year.

Page 28, 2.06 e. line 47, strike "at one and one half (1 ½) times the employees rate of pay"

Page 29 add section 3.07 employees who are absent from work due to approved FMLA or Workman's Compensation leave shall indicate the type of leave on their timecard, whether it be for paid or unpaid leave. In the event the time is due to workman's compensation, the employee should include the date of injury.

Items to revisit:

Page 4, 4.07 a – use of public property

Page 13, 6.02 – promotions/transfers

Page 19, 1.06 c – ten minute breaks

Page 22, 7.01 b., line 40 wording

Page 23, 11, line 1 wording

Page 27, 1.03 - wages

Page 30, - 6.01 – orientation period

Next meeting date will either be January 12th at 3:00 p.m., Room A160.

Motioned by Stuchlak/Miller to adjourn at 5:06 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording secretary

Ad Hoc Rules Committee Meeting Minutes
March 9, 2011, 3:00 p.m., Room A160

Meeting was called to order by Chairman, Allen at 3:00 p.m.
Present were Jack Allen, Joe Stuchlak, Bill Miller, Bev Ward. Excused, West. Also present was Cindy Phillippi and Marcia Kaye.

The meeting was properly noticed.

Motioned by Stuchlak/Ward to approve the Agenda. Motion carried by unanimous voice vote. Motioned by Stuchlak/Ward to approve the minutes from January 31, 2011. Motion carried by unanimous voice vote.

John West present at 3:11 p.m.

Item # 6, review department heads comments:
Chris Murphy submitted a list of recommended changes/questions.

The following changes were recommended by the committee:

- Page 3, section 3.11 strike all
Insert: Department heads shall make every possible effort to attend department head meetings and notify the Administrative Coordinator/Director of Finance, or representative, if they will not be present.
- Page 5, section 4.08 (b), line 10/11 strike ~~Administrative Coordinator/Director of Finance~~ and insert home committee
- Page 5, section 4.08 (b), line 16 strike ~~Administrative Coordinator/Director of Finance~~ and insert corporation counsel
- Page 8, section 5.01—Strike ~~County Board, Administrative Coordinator/Director of Finance, Personnel Director and The County Board, Administrative Coordinator/Director of Finance, Personnel Director, Corporation Counsel, and Department Heads, have responsibility for enforcing the provision of this policy.~~
Insert: The Corporation Counsel has overall authority for the interpretation of this policy, in the event of a conflict of interpretation it can be appealed to the Executive Committee.
- Page 9, section 1.01, line 9 insert, based upon recommendations of after "Committee" and before "the".
- Page 11, section 2.12, Strike ~~Executive Committee and, to change a position from full-time to part-time the Department Head is required to notify the Personnel Director, who will forward a copy to the Administrative Coordinator/Director of Finance. When a position is reduced from full-time to part-time and remains part-time for at least one(1) year, the County Board may only return the position to full-time status as if creating a new position.~~ Insert: To change an existing part-time position to a full-time position, the Home Committee, Department Head, Executive Committee and the County Board have to approve the request.
- Page 13, section 6.02, Strike: ~~Whichever method is used, the personnel director must be satisfied that the candidate possesses the necessary knowledge, skills, and abilities, of the competitive evaluation, approved, and by the executive~~

~~committee.~~ Insert: recommended in place of approved on line 51 and insert and the department head and to be approved behind "director".

- Page 30, section 5.01 (d): Strike, ~~The personnel director shall present the request to the administrative coordinator/director of finance. Upon review by the administrative coordinator/director of finance for completeness,~~
- Page 30, section 5.01 (e): Strike all of it.

The committee left the following items as is:

- Page 2, sections 3.06 and 3.07
- Page 3, section 3.10 and 4.01
- Page 6, section 4.09
- Page 10, sections 2.07 and 2.08
- Page 11, section 2.11
- Page 12, section 5.03
- Page 17, section 8.01
- Page 22, section c.
- Page 23, section 9.01
- Page 25, section 11.05 (c.)
-

The committee will revisit the following items:

- Page 1, sections 3.02 and 3.03
- The in line structure, may add one arrow – otherwise committee is in full agreement with the structure.

Keep the following items on the agenda for the next meeting:

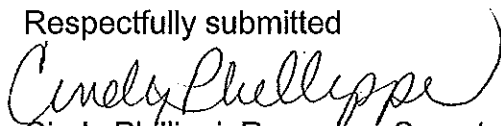
- Page 3, section 4.01 (B)
- Page 27, section 1.03;
- Page 46, section 2.01, lines 15-18;
- Highway cell phone policy language;
- Clarification of chain of command, who Department Heads report to;
- Page 62, C, a, b, c;
- Credit account and credit card policy;
- Page 81, section 5.02, line 52;
- Page 83, section 5.13 (b), line 24;
- Page 83 D;

The committee will continue forward from page 47 of Chris's recommendations.

The next meeting date: Wednesday, March 29, 2011 at 3:00 p.m. in A160.

Motioned by Ward/Stuchlak to adjourn at 5:11 p.m. Motion carried by unanimous voice vote.

Respectfully submitted


Cindy Phillippi, Recording Secretary

Ad Hoc Rules Committee Meeting Minutes
March 29, 2011

Meeting was called to order by Chairman, Allen at 3:12 p.m.
Present were Jack Allen, Joe Stuchlak, Bill Miller, Bev Ward. Excused, West. Also present was Cindy Phillippi and Marcia Kaye.

The meeting was properly noticed.

Motioned by Ward/Miller to approve the Agenda. Motion carried by unanimous voice vote. Motioned by Stuchlak/Miller to approve the minutes from March 9, 2011. Motion carried by unanimous voice vote.

Department comments:

Sam Wollin was present and discussed page 44, section 10.04, line 23. The committee added "with notification to the department head", after approval.

Discussion related to cell phones took place. The committee suggested language that could be inserted into the policy that included "cell phones should be on mute, vibrate or silenced during work hours and could be used in emergency cases."

The committee picked up on page 47 of Chris Murphy's recommendations as submitted. The following changes were recommended by the committee:

- Page 47, section 2.02, line 18 striking ~~Administrative Coordinator/Director of Finance~~ and insert or in their absence the corporation counsel.
- Page 47, section 2.02, line 23 striking ~~Administrative Coordinator/Director of Finance~~ and insert corporation counsel.
- Page 47, section 2.02, line 40 (c) striking ~~Administrative Coordinator/Director of Finance~~ and insert corporation counsel. Reverselines 44-49 (d), line 47, The Personnel Director shall notify the Chair of the Home Committee of the termination, placed in front of, line 45, "The Personnel Director will send a letter to the terminated employee notifying them of the action taken and place a copy of the letter in his/her official personnel file."
- Page 47, section 2.03, lines 50-54 strike all of it.
- Page 48, section 2.04 lines 1-10, rewrite as follows: Unless WI Statutes directs otherwise, in situations involving Department Heads, ~~the Administrative Coordinator/Director of Finance in consultation with~~ the Personnel Director or the Corporation Counsel shall administer disciplinary procedures as outlined in this section regarding first and second offense or Sec. 59.26 Wisconsin Statutes. The Personnel Director or Corporation Counsel shall address the Home Committee prior to discipline. Upon notification from the Personnel Director ~~or Administrative Coordinator/Director of Finance shall notify the Home Committee Chair, Executive Committee Chair and County Board Chair of such action.~~ of a third and fourth offense disciplinary procedures shall be administered by the Home Committee and then the County Board in consultation with the Personnel Director and Corporation Counsel. ~~by Administrative Coordinator/Director of Finance in consultation with Personnel Director, Home Committee Chair, Executive Committee Chair and County Board Chair (if a supervisor holds 2 of those positions then the Finance Committee Chair shall be included).~~ Prior to any discipline of a Department Head a joint meeting of the Home Committee and

~~Executive Committee shall be held:~~

West present at 4:30 p.m.

- Page 61, section 19.01, lines 32-33, strike ~~If funds are available, PRIOR approval must be obtained from the Home Committee and the Administrative Coordinator/Director of Finance.~~ Line 33 strike travel and insert "expenses" and on line 34 insert "Home Committee and" in front of Administrative and Finance Committee.
- Page 64, section 22.01, rewrite as follows:
 - Department Heads should present details of the available state/federal grant to the respective Home Committee Chairperson and Administrative Coordinator/Director of Finance prior to grant application. If there is a time concern, the Home Committee Chairperson and Administrative Coordinator/Director of Finance should be notified. ~~must approve the request for grant prior to grant application. After Home Committee Chairperson and Administrative Coordinator/Director of Finance approves the grant application, a copy of the application shall be presented to the Home Committee and the Administrative Coordinator/Director of Finance.~~ All grants that require adding new positions to the County payroll shall require County Board approval. ~~Grant applications of \$20,000 or greater shall require County Board action.~~ Whenever possible, contracted services should be used to fulfill grant requirements rather than adding employees to the county payroll.
- Page 82, section 5.09, lines 30 – 33, strike it all.
- Page 83, (E), line 13, insert "by the personnel director", behind reviewed

Joe Stuchlak referred back to page 14, section 6.05 inserting, "All interviews will be held in closed session per Wisconsin Statutes." on line 25.

The committee left the following items as is:

- Page 1, sections 3.02 and 3.03
- Page 52, sections 3.04 and 4.01
- Page 82, section 5.10

The committee revisited the in- line structure, added one arrow –to the flow chart. The committee was in full agreement with the in-line structure. The in-line structure will be added in the front of the personnel manual.

Keep the following items on the agenda for the next meeting:

- Page 3, section 4.01 (B)
- Page 27, section 1.03;
- Page 46, section 2.01, lines 15-18;
- cell phone policy;
- Page 48, Administrative Coordinator/Director of Finance, Personnel Director, and Corporation Counsel Discipline
- Page 62, C, a, b, c;

- Credit account and credit card policy;
- Page 81, section 5.02, line 52;
- Page 83, section 5.13 (b), line 24;
- Page 83 D;
- Page 48, section 3.01, Marcia will rewrite section and submit to committee for review
- Page 48, Section 3.04 and page 53, Sections, 4.05 and 5.02 - Bev will review financial policy and recommend language
- Page 64, revisit section 22.02

The next meeting date: Wednesday, April 6th, 2011 at 3:30 p.m. in A160.

Motioned by Ward/Miller to adjourn at 5:12 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,


Cindy Phillippi, Recording Secretary

These minutes have not been approved.

Ad Hoc Rules Committee Minutes
April 26 2011, 3:30 p.m., Room A160

Meeting was called to order by Chairman, Allen at 3:12 p.m. Present were Jack Allen, Joe Stuchlak, Bill Miller, Bev Ward. Excused West. Also present was Cindy Phillippi.

The meeting was properly noticed. Motioned by Stuchlak/Ward to approve the Agenda. Motion carried by unanimous voice vote.

Page 84 added section for personal cell phone use as section 7 as written in April 6 minutes.

Page 62, line 45 c, write as follows:

C. **Meals.** Employees will be reimbursed for meals if: a maximum of \$35.00 per day if the employee is attending an approved convention or seminar out of the County.

~~1. Meal reimbursement shall be as follows:~~

~~a) **Breakfast.** Maximum of \$8.00 if the employee leaves home before 7:00 a.m.~~

~~b) **Lunch.** Maximum of \$10.00 if the employee leaves his Department before 10:30 a.m. and returns home after 2:30 p.m.~~

~~c) **Dinner.** Maximum of \$15.00 if the employee returns home after 7:00 p.m. If meals are included in the registration fee, the County will pay the cost of both. It will be necessary to have a receipt for meals. No reimbursement shall be made for the cost of alcoholic beverages. and tips. A 15% gratuity will be allowed.~~

The committee will review the credit card policy submitted and discuss at next meeting. They will also revisit chapter 8, discuss time card policy and look at draft resolution for board. Page 81, vehicle policy.

Set next meeting date for May 10th at 3:00 p.m.

Motioned by Miller/Ward to adjourn at 4:40 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

Administrative & Finance Minutes
April 8, 2011, 9:00 a.m.

Meeting was called to order at 9:07 a.m. by Chairman West.

Present were Supervisors Kotlowski, Renner, Ward and West. Excused was Sebastiani.

Also present was Mary Ann Bays, Chris Murphy and Myckael Rake (SAYL).

The meeting was properly noticed. Motioned by Sebastiani/Kotlowski to approve the agenda as presented. Motion carried by unanimous voice vote.

No public participation and no correspondence.

Motioned by Ward/Kotlowski to deviate to item #17, Discuss and/or act on 2010/2011 Budget (Land Conservation/Dam Project). Motion carried by unanimous voice vote.

The toe drain at Lake Sherwood will cost \$205,200 plus \$3,000 engineering costs, \$120,000 is in the original budget, which leaves the account with a <85,200> balance. The committee previously decided to hold off on the Lake Camelot Dam Project, which leaves \$35,000 remaining in 2011 budget. The bouys/survey cost about \$15,000, leaving \$65,000.

Motioned by Ward/Kotlowski to table until May meeting for further discussion for resolution. A draft will be made by Chris Murphy as it relates the dollars needed for Lake Sherwood. Motion carried by unanimous voice vote.

Item #8 Treasurer: Mary Ann Bays handed out investment report. Mary Ann questioned the City of Adams water bill on the Gast property, there was a billing error of \$6,500, the bill should of only been 30 cents. Discussed on-line payment for credit cards/tax payments took place.

Mary Ann and Sue Theisen was in to discuss policy for parcel splits.

Motioned by Ward/Renner to authorize policy to continue and put on agenda next month to have Phil McLaughlin present at next meeting. Motion carried by unanimous voice vote.

MIS:

Dawn McGhee was present the phone system was installed April 7, 2011. She reported that money came back from vendor that they bought hours from Tech Resource Advisors with this money. Budget requests for 2012 were sent out per the request of the Tech steering committee. Dawn will be on vacation April 21st to May 1st 2011 on call hours, overtime if necessary (will use comp time). A mistake was made to the wrong account, will correct by Journal Entry.

Motioned by Kotlowski/Renner to approve minutes from February 18, 2011. Motion carried by unanimous voice vote.

Motioned by Renner/Kotlowski to approve the check register. Motion carried by unanimous voice vote.

Motioned by Ward/Renner to break at 10:35 a.m. Motion carried by unanimous voice vote. Called back at 10:50 a.m. All present. Excuse Sebastiani.

Motioned by Kotlowski/Renner for Mike Harrington to pursue refinancing options for 2003 bonds. Motion carried by unanimous voice vote.


Motioned by Ward/Renner to move forward on the public finance bond for ACEC. Motion carried by voice vote. Abstaining, West. Excused, Sebastiani.

Identify upcoming agenda items: Discuss and/or act on Hutchinson excess expenses and possible contingency fund transfer; Discuss and/or act on fund balance process; Discuss and/or act on fund balance dollar amounts for 2010/2011; Discuss and/or act on Chapter 8 of policy manual; Discuss and/or act on CWCAC loan maturing in 2011.

Next meeting date will be Monday, May 9, 2011 at 9:00 a.m.

Motioned by Kotlowski/Ward to adjourn at 1:25 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,


Cindy Phillippi
Recording secretary

Minutes of Admin & Finance Meeting
Tuesday, April 19, 2011 – 5:30 p.m.
Room A-260

Meeting called to order by Bev Ward, acting chair, at 5:30 p.m. The meeting was properly announced.

Members present: Supervisors Bev Ward, Dave Renner and Jerry Kotlowski. Excused: Supervisors Al Sebastiani and John West.

Others present: Marcia Kaye, Acting Recording Secretary; Supervisors Terry James and Diane England.

Motion by Kotlowski, seconded by Renner, to approve the Agenda as presented. Motion carried by unanimous voice vote.


There was no public participation. There was no new correspondence.

Discussion was held on the Issuance and Sale of General Obligation Refunding Bonds in the approximate amount of \$2,345,000. Supervisor Ward indicated that Mike Harrigan said the County could save approx. \$65,000 over the life of the bond by refinancing. Motion by Renner, seconded by Kotlowski to approve the Sale of General Obligation Refunding Bonds in the approximate amount of \$2,345,000. Motion carried by unanimous vote.

Discussion was held on the authorization of hours for Jeff Cohen to complete the Schedule D. Supervisor Ward said she had spoken with Mike Konecny and that the auditors can no longer do this form because of changes in the regulations and potential conflict of interest. Cindy Phillippi has spoken to Jeff who indicates he thinks he can complete the form with 8 additional hours authorized. His current contract rate is \$70 per hour plus meals and mileage. Motion by Kotlowski, seconded by Renner to authorize an additional 8 hours for Jeff Cohen to complete the Schedule D. Motion carried by unanimous vote.

Motion by Kotlowski, seconded by Renner, to adjourn the meeting at 5:37 p.m. Motion carried by unanimous vote.

Respectfully submitted,


Marcia Kaye
Acting Recording Secretary

These Minutes have not yet been approved by the Committee.

Adams County Airport Commission
Minutes for the April 18, 2011 Meeting

Call to Order: Meeting was called to order by Chairman B. Miller at 7:05PM.

Roll Call: B. Miller, J. Kotlowski, M. Bourke, and J. Reuterskiold. S. Pollina was excused. Also in attendance were M. Scott, airport manager and S. Sundsmo, grounds keeper.

Audience: None.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Reuterskiold, Second by Bourke to approve the agenda. All voted aye, motion carried.

Approve the Minutes: Motion by Kotlowski, Second by Reuterskiold to approve the March 14, 2011 minutes. All voted aye, motion carried.

Airport Managers Report:

Correspondence:

Scott reported the annual Airport Rates and Charges Survey, this one for 2010, was completed on line and submitted to DOT.

The 56th Wisconsin Aviation Conference is taking place in Green Bay from May 2-4, 2011. Anyone interested may attend. Scott will not be attending. Also enclosed was the renewal membership application that Scott will be submitting at a cost of \$75.

The State is mandating operator training for Underground Storage Tanks. Scott has signing up for a one day training program for certification as an A/B operator and asked that he be reimbursed for the \$225 cost. Motion to reimburse Scott \$225 for the A/B Operator training program made by Bourke, Second by Reuterskiold. All voted aye, motion carried.

Financial Review Monthly Check Summary:

Scott passed around the monthly check summary and expense report for March. With 25% of the year having passed there are two categories that require watching: gas & electric, and gas – vehicle. A recent LP purchase for the Welcome Center caused the gas & electric account to temporarily spike but will fall back in line over the summer. The fuel overage, however, is due to the high cost of fuel and has no sign of reversal anytime soon.

Adams County Airport Commission
Minutes for the April 18, 2011 Meeting

Fuel Report:

Fuel sales through April 4, 2011 were 1440 gallons, under last year's sales

Scott also reported that as of 1/1/12 all underground storage tanks will require operator certification along with other rules. He has enrolled in a program for certification to be held 4/19/2011.

Hangar Lot Grass Cutting Policy - Update:

The policy is still in the process. A second draft has been reviewed by Corp. Counsel and Scott will be working on a third soon.

Delinquent/Late Lease Payment Policy - Update:

The policy is still in the process. A second draft has been reviewed by Corp. Counsel and Scott will be working on a third soon

Groundskeeper Wages - Update:

Scott reported that the executive committee approved the wage scale, retroactive to 4/1/2011. A Resolution has been drafted, signed by the majority of the airport commission and will be addressed at the next county board meeting.

Motion by Bourke, Second by Kotlowski to approve the airport manager's report. All voted aye, motion carried.

Grounds Keeper Report:

Sundsmo reported the tractor is ready for grass cutting but the truck remains ready for snow. In the meantime, the divots have been repaired from the winters snowplowing and all the equipment is in working order with no issues at the present time

Audience Comments: None.

Next meeting set for May 16, 2011 at 7PM at the Welcome Center.

There being no further business a motion was made by Reuterskiold to adjourn. Second by Bourke. All voted aye, motion carried. Meeting was adjourned at 7:27 PM.

Respectfully Submitted,



Michael L. Scott
Airport Manager

Adams County
CDBG Housing Committee Meeting
Wednesday, March 16, 2011
3:00 p.m.

The meeting was called to order at 3:00 p.m.

Present at the meeting were:

Terry C. James, Member
Dick Wirth, Member
Tom Feller, Member
Cindy Phillippi, Adams County
Sue Koehn, MSA Professional Services

Absent:

John West
Jack Allen

On a motion by Feller, seconded by Wirth, the January 19, 2011 minutes were approved.

Sue Koehn, MSA Professional Services reviewed the Program Status.

HO #30

This project was approved at the July, 2010 meeting for an estimate of \$33,950.00. After receiving actual bids, the total cost of the project totals \$38,934.00. The request is for an additional \$4,984.00 to complete this project. State approval has been received. The one change on the Work Review is The screens on the front porch will be replaced with storms as the trim is rotted and drywall in the staircase along with the hallway. On a motion by James, seconded by Wirth, this project was approved for the additional funding. Vote was unanimous.

HO #45

This project was tabled at the January, 2011 meeting to receive actual bids due to a negative equity situation. After receiving actual bids, the lowest bid totals \$20,687.00. This still puts the homeowner in a negative equity situation. On a motion by James, seconded by Dick, this project was approved for Items A, C, and G under General (windows, roof, and foundation). Vote was unanimous. State approval will be necessary due to the negative equity.

HO #47

This project was tabled at the January, 2011 meeting to receive actual bids due to a negative equity situation. After receiving actual bids, the lowest bid totals \$18,278.00. On a motion by James, seconded by Feller, this project was approved for Plumbing Items A and B; Heating Item A; and General Item C to level floor only-not replace flooring. Vote was unanimous. State approval will be necessary due to the negative equity.

HO #43

This project was tabled at the November, 2010 meeting to receive actual bids. After the historical review process, the property was listed as a historical property. The estimate for the work already totaled \$50,150.00. As a requirement of the historical review, the window replacement must be done according to the State's regulations. This would result in the window cost most likely tripling in price. Due to the estimate of the work, not including the extra window costs and the value of the home being \$66,700.00 a motion was made by James, seconded by Wirth, to deny this project. The program would be putting more than 50% of the value into the home. Vote was unanimous.

HO #12

This project is a very low income household, purchased in 2003. The unpaid mortgage is \$0.00 and the fair market value is \$31,100.00-equity available \$31,100.00. The homeowner is requesting the work listed on the Work Review for an estimate of \$14,000.00. On a motion by Feller, seconded by Wirth, this homeowner was approved for all work listed, not to exceed \$14,000.00. Vote was unanimous.

Other Business – None

Conflict of Interest – None

On a motion by West, seconded by Wirth the meeting was adjourned at 3:35 p.m.

Sue Koehn
Housing Program Specialist



MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: February 23, 2011

Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Bill Gomoll, Scott Beard, Jim Layman, Muriel Harper, John Wenum, Charlie Krupa, John Earl, Teresa Sumnicht, Joe Garvin, Don Nobs, and Kristine Koenecke

Absent: Karl Klingforth, Ross Swinehart, John Atkinson and Dave Singer

Unexcused Absence: None

Staff Present: Fred Hebert, Donna Lynch, Kari Labansky, Craig Gaetzke, Susan Tucker, Lisa Williams, Kim McClelland, Connie Niblo, and Brian Bauer

Guests: Missy Tracey and Patti Herrera

Opening

1. Motion was made by Bill Gomoll to adopt the agenda. Seconded by Kristine Koenecke. Passed unanimously. MOTION CARRIED.

Motion was made by Jim Layman to adopt the December 15, 2010 meeting minutes. Seconded by Kristine Koenecke. Passed unanimously. MOTION CARRIED.

2. President's Comments

John Earl commented that Holly Heights is progressing well. Fred is busy assisting the Dental Collaborative in Prairie du Sac. John recognized Managers for their hard work. Board members will be asked to approve a Lending Resolution for purchase of the Portage Office Building. Laurie Lindell assumed responsibility for Property Management and Ed Czerkas assists with property maintenance. We continue to pursue grants and funding for our operations. The Ad Hoc Committee will be presenting By-Law recommendations for board approval. Community Services Block Grant funding cuts are possible. John thanked board members for their attendance.

3. Executive Director's Report

Fred turned the floor over to Craig Gaetzke, Housing & Energy Unit Manager, who introduced Brian Bauer, Weatherization Field Supervisor, and Connie Niblo, Inventory & Procurement Specialist. Brian and Connie presented a Blower Door demonstration and equipment used by Weatherization Crews while out on the job. The blower door is used three times in a home; initially to detect air leaks, after weatherized, and final inspection by the auditor. It can take one to three days to weatherize a home. Clients who don't qualify for Energy Assistance and are still interested in getting their homes tested are referred to the Total Home Performance Program listed on the Home Energy website. Once a home is weatherized they are not eligible again for five years.

Fred thanked board members for taking their valuable time to attend the board meeting. He mentioned the possible funding cut of the federal Community Services Block Grant (CSBG). Community Action Agencies (CAA's) were singled out in the President's State of the Union Address which could have devastating implications with possible loss of State and local funding as well. There are 1,060 CAA's throughout the United States and a national campaign to preserve this most important funding. The agency is planning for the possible loss of funding and a memo has been sent to staff indicating that changes will probably be imminent.

There was no formal motion to accept the Executive Director's Report of February 23, 2011.

4. Budget & Finance Report

Kari Labansky presented the February 23, 2011 Budget & Finance Report. The December 1010 Cash Flow Statement reflected actual cash of \$347,514.98. Notes Payable as of December 31, 2010 indicated all loans the agency currently has. Two of the loans with the Bank of Wisconsin Dells were for renter build-out in the lower level of the Wisconsin Dells Building; one was paid off in 2010 and the other will be paid off in June of 2011. Kari also presented information on costs for life insurance coverage as well as health, dental, and vision of which the agency pays 75%. The agency also matches up to 3% of gross wages for the Simple IRA.

Motion was made by Bill Gomoll to accept the February 23, 2011 Budget & Finance Report. Seconded by Scott Beard. Passed unanimously. MOTION CARRIED.

5. Committee Reports

a. Building Committee

John Earl asked board members to review the Building Committee report of January 21, 2011. The meeting was called to order and motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the minutes of the December 8, 2010 meeting. Fred reported our new Property Manager is Laurie Lindell with Ed Czerkas still responsible for office buildings and major property repairs. Ed presented a working list of completions and needs for our buildings. John Hay will be moving from Necedah to the Adams Office. The third party market study has been submitted to the Federal Home Loan Bank for our \$85,000 grant for Holly Heights. Fred discussed a Lending Resolution for purchase of the Portage Office Building. Committee members discussed the proposed new committee structure. St. Michael's Church & Convent was purchased by an outside party. An 18 month lease was signed for \$500 per month allowing New Beginnings Homeless Shelter to continue operation out of the Convent. Fred reported progress on the Wyona Lake Apartments evictions, pet policy and HUD involvement. There was no progress on the possibility of purchasing property in the local area for the construction of affordable apartments. The next meeting is Friday, February 18, 2011.

John Earl asked board member to review the Building Committee report of February 18, 2011. The meeting was called to order and motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the minutes of the January 21, 2011 meeting. Fred and Ross reported on our apartment buildings with a mold issue at Wood Hollow being resolved and bids coming in for pillar repair at the Beaver Dam building. We have one opening at Wood Hollow, two at Kirk-Wood, and six at Wyona Lakes. Staff recently attended a HUD Training and will be working on an update of apartment building policies. Construction of Holly Heights is progressing on schedule. A Lending Resolution in the amount of \$150,000 for purchase of the Portage Office building will be presented for full board approval. Offers have been made on two of our Neighborhood Stabilization Program houses in Beaver Dam. Committee members discussed the possible Community Services Block Grant federal funding cut which could be as high as 58%. A press release and photo event took place at the agency displaying the four new food pantry cargo vans purchased with the \$243,000 grant the agency was awarded. The agency will be receiving inheritance money from a generous Adams County resident who recently passed away. Fred presented the idea of using the funding to construct a centralized food warehouse on our property in Adams which would also assist in much needed space for the mobile food pantry. Funding to maintain the Waushara County Energy Assistance Program in the coming year is unknown at this time. The next meeting is Friday, March 18, 2011.

Motion was made by John Wenum to accept the Building Committee Reports of January 21, 2011 and February 18, 2011. Seconded by Muriel Harper. Passed unanimously. MOTION CARRIED.

b. Client Services Committee

No Meeting - No Report

c. EPF Committee

John Earl asked board members to review the EPF Committee report of January 21, 2011. The meeting was called to order and motion passed by unanimous vote approving the agenda. Motion was passed by unanimous vote approving the minutes of December 8, 2010. Personnel issues were reviewed. Fred reported that one staff will be going on temporary layoff and two staff have had their hours reduced as we continue to search for available funding. Committee members discussed possible functions of the Audit Committee. Goals of the board were discussed including improving our property ownership position, increasing net assets, and continuing to be an advocate for the agency. Committee members reviewed and discussed State Statutes 49.265 1. & 2. regarding board member selection and CWCAC By-Laws Article II (The Board of Directors) Section 2.02 A-D with the possibility of keeping our current board intact. Committee members reviewed a Lending Resolution regarding borrowing money for purchase of the Portage Office Building which reads: "*WHEREAS:* Central Wisconsin Community Action Council, Inc. in pursuit of their mission has located the potential for property acquisition of the Portage Office Building, 203 Dewitt Street, Portage WI, in Columbia County; and *WHEREAS:* The property generates a total of \$2,400 revenue per month currently housing three commercial renters; CWCAC, Inc. (\$500/month), Tangerine (\$500/month), and Todd Kreckman (\$300/month); and three residential units including one (1) 2- bedroom unit (\$500/month), one (1) 1-bedroom unit (\$350/month), and one (1) 1- bedroom unit (\$240/month); and *WHEREAS:* The property expenses average \$460 per month including \$60 water & sewer, \$200 hot water/heat for common areas, and \$2,400 taxes annually; and *WHEREAS:* The property was purchased by Todd Kreckman in 2001 for \$135,000, extensively remodeled in 2004 through a HUD loan at a cost of \$70,000 with CWCAC, Inc. as the intermediary; and *WHEREAS:* The purchase price for the property is \$150,000 assuming the forgivable mortgage with CWCAC, Inc. Now there for let it be resolved: That Central Wisconsin Community Action Council, Inc. Board of Directors approves borrowing an amount not to exceed \$150,000 to complete the funding necessary to purchase the Portage Office Building; and further *Resolve*, that authority be vested in the President and/or the Executive Director to sign all closing documents necessary and required." Motion was made by Ross Swinehart to approve the resolution and submit to the full board for approval. Seconded by Jim Layman. Motion passed by unanimous vote. The next meeting will be held Friday, February 18, 2011.

John Earl asked board members to review the EPF Committee report of February 18, 2011. The meeting was called to order and motion passed by unanimous vote approving the agenda. Motion was passed by unanimous vote approving the minutes of January 21, 2011. Personnel issues were reviewed. Fred reported that Julie Freel who assisted with the Community Development Block Grant Program has resigned so we were able to assign more hours to Diane Jepson avoiding layoff. We are unsure of funding for the Waushara County Energy Assistance Program in the coming year. Kari presented the February 2011 Finance Report. She reported that our new payroll system is in place and she is working on the conversion to the new accounting software. Committee members discussed the possible Community Services Block Grant federal funding cut which could be as high as 58%. Fred presented a proposed agency budget for programs which could be affected if the cut is enacted. Letters signed by Board President John Earl were recently sent to state legislators requesting their support of CSBG. The board meeting agenda and activities for the February meeting were reviewed. Offers have been made on two of our Neighborhood Stabilization Program houses in Beaver Dam. Fred presented a list of 2011 Agency Goals for committee review. Suggestions were made for the addition of goals to the list with a final draft being presented to the board for review at the February meeting. The next meeting will be held on Friday, March 18, 2011.

Board members reviewed 2011 Agency Goals which include I) Expand Services & Programs, II) Increase Affordable Housing Units, III) Improve our Net Asset Position, IV) Upgrade the Agencies Financial & Accounting System, V) Implement a New Client Services Information System, VI) Expand Agency Public Awareness, and VII) Expand Financial Self-Reliance. After discussion, motion was made by Bill Gomoll to adopt the 2011 Agency Goals as presented. Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

Motion was made by Jim Layman to accept the EPF Committee Reports of January 21, 2011 and February 18, 2011. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

d. Ad Hoc Committee

John Earl asked board members to review the Ad Hoc Committee report of January 21, 2011. Committee Chair John Earl called the meeting to order and motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the minutes of December 8, 2010. Committee members reviewed and made revisions to the proposed Committee Structure Chart. Committee members reviewed current agency by-laws and proposed several revisions which will be mailed to committee members for final review prior to being mailed to board members for full board approval at the board meeting on February 23, 2011.

John Earl asked board members to review the Ad Hoc Committee report of February 18, 2011. Committee Chair John Earl called the meeting to order and motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the minutes of January 21, 2011. Committee members reviewed and made revisions to the proposed current agency by-laws. Motion was made by Kristine Koenecke to submit the proposed by-law Ad Hoc Committee recommendations to the full board for approval at the February 23, 2011 meeting. Seconded by Muriel Harper. Passed unanimously. Motion carried.

Motion was made by Don Nobs to accept the Ad Hoc Committee Reports of January 21, 2011 and February 18, 2011. Seconded by Jim Layman. Passed unanimously. MOTION CARRIED.

6. Program Reports

- a. Weatherization
- b. Homeless
- c. Hunger Reduction
- d. Employment & Training
- e. Business Development

Program Reports were distributed in the Board Meeting Packets for review prior to the meeting. Craig Gaetzke presented the Weatherization Program Report. The Weatherization Contract amount is \$6,893,181 with a total of \$4,334,622 spent to date. We have completed 924 audits with a service goal of 827 and clients served to date total 630. Under the current contract we have installed 393 freezers/refrigerators, 284 furnaces, 163 water heaters, and 194 windows. Susan Tucker presented the Homeless Unit Program Report. She mentioned that total cost of all services which in 2009 was \$197,101.37 compared to \$235,385.75 in 2010 is money paid directly for client services. The percentage of clients served in 2009 was 73.6% compared to 80.5% in 2010. Lisa Williams presented the Hunger Reduction Program Report. In November 2010 there was a 4% increase in households served, a 3% decrease in donated and/or purchased foods, and a 25% increase in USDA commodities. In December 2010 there was a 4% increase in households served, a 19% decrease in donated and/or purchased food, and a 100% increase in USDA commodities. We have 116 Section "8" vouchers leased up with six currently out for lease up. We also administer seven port-ins totaling 123 vouchers over four counties. Board members commented on pictures of our new Food Pantry vans in our local papers. Kristine asked if the agency was aware of any grant options for purchase of machines used to process food stamp cards for clients to purchase food from Farmer's Markets; Lisa suggested the County UW-Extensions may also be an excellent resource.

Motion was made by Charlie Krupa to accept the Weatherization, Homeless, Hunger Reduction, Employment & Training, and Business

Development Program Reports of February 23, 2011. Seconded by Teresa Sumnicht. Passed unanimously. MOTION CARRIED.

7. Old Business

John Earl turned the floor over to Kim McClelland to introduce guests Missy Tracey and Patti Herrera from Ho-Chunk Casino. Missy and Patti were instrumental in coordinating many charitable drives in December including a Sundry Drive, Toy Drive, Hats/Gloves/Scarves Drive, and Monetary Donations Drive all benefiting the Wisconsin Dells/Lake Delton Food Pantry. Missy presented information on charitable events coming up in 2011. She said they are honored to be working with us and appreciate being able to use the agency as a resource to disseminate these much needed items to the community. John Earl thanked Missy and Patti on behalf of the Board of Directors, agency, and community and presented them with a plaque in recognition of their outstanding fundraising efforts.

John Earl also mentioned a plaque which will be presented to Keith Koehler from the Country Keg for his outstanding fundraising efforts including a Turkey Raffle Fundraiser held in November of 2010.

8. New Business

Committee members reviewed the Lending Resolution which reads: "*WHEREAS:* Central Wisconsin Community Action Council, Inc. in pursuit of their mission has located the potential for property acquisition of the Portage Office Building, 203 Dewitt Street, Portage WI, in Columbia County; and *WHEREAS:* The property generates a total of \$2,400 revenue per month currently housing three commercial renters; CWCAC, Inc. (\$500/month), Tangerine (\$500/month), and Todd Kreckman (\$300/month); and three residential units including one (1) 2- bedroom unit (\$500/month), one (1) 1-bedroom unit (\$350/month), and one (1) 1-bedroom unit (\$240/month); and *WHEREAS:* The property expenses average \$460 per month including \$60 water & sewer, \$200 hot water/heat for common areas, and \$2,400 taxes annually; and *WHEREAS:* The property was purchased by Todd Kreckman in 2001 for \$135,000, extensively remodeled in 2004 through a HUD loan at a cost of \$70,000 with CWCAC, Inc. as the intermediary; and *WHEREAS:* The purchase price for the property is \$150,000 assuming the forgivable mortgage with CWCAC, Inc. Now there for let it be resolved: That Central Wisconsin Community Action Council, Inc. Board of Directors approves borrowing an amount not to exceed \$150,000 to complete the funding necessary to purchase the Portage Office Building; and further *Resolve*, that authority be vested in the President and/or the Executive Director to sign all closing documents necessary and required." After discussion, Fred mentioned he would find out further details regarding building insurance costs. Motion was made by Charlie Krupa to approve the Lending Resolution as

presented. Seconded by Bill Gomoll. Passed unanimously.
MOTION CARRIED.

Committee members reviewed the Grant Submission Resolution which reads: "**WHEREAS:** Central Wisconsin Community Action Council, Inc. in pursuit of their mission has assisted in establishing and currently facilitates the South Central Affordable Medical & Dental Care Collaborative in Sauk County for the purpose of establishing health and dental care services to low-income and underserved families and individuals; and **WHEREAS:** With donations from collaborative participating agencies, CWCAC, Inc. has hired a limited term grant writer to secure necessary funding for the project; and **WHEREAS:** The grant writer has located a federal Health Center Planning Grant which would demonstrate the need for health services in the community and allow funding for planning and development of a comprehensive primary health and dental care center providing services to populations currently without access to such services and to improve health status; and **WHEREAS:** The Health Center Planning Grant amount being requested is \$80,000. **Now there for let it be resolved:** That Central Wisconsin Community Action Council, Inc. Board of Directors approves submission of the federal Health Center Planning Grant in the amount of \$80,000 which would be the primary fiscal responsibility of CWCAC, Inc. on behalf of the South Central Affordable Medical & Dental Care Collaborative for the purpose of planning for the health services clinic. **Resolve**, that authority be vested in the Executive Director to sign all documents necessary and required relating to this grant." After discussion, motion was made by Jim Layman to approve the Grant Submission Resolution as presented. Seconded by Kristine Koenecke. Passed unanimously. **MOTION CARRIED.**

Committee members reviewed the proposed Committee Structure Chart and Ad Hoc Committee By-Law Change Recommendations which include:

1. *Mission Statement (pg 1): Delete "and-challenged"*
2. *Add (pg 1): Definition & 6) Business & Jobs Development, Business Loans, and Entrepreneurial Counseling*
3. *Revise By-Law 1.02 (pg 1): Add "Board meeting notices will be sent to local newspapers, County Clerks in each of our five Counties, and local State Legislators."*
4. *Revise By-Law 1.03 (pg 1): Delete "...take action-based-on-audit-findings" and Add "...act upon recommendations." Revise By-Law 1.04 (pg 2): Add "...reviewed monthly..." and Delete "...following-audit-completion..."*
5. *Revise By-Law 1.05 (pg 2): Delete "A full accounting of the year's activities shall be made at a Board of Directors meeting following the end of the Corporation's calendar year." Add "The Corporation's fiscal year will be the calendar year January 1st through December 31st. The annual compliance and financial audit will be conducted within 120 days at the end of the fiscal year, no later than April*

30th each year."

6. *Revise By-Law 2.02 A. (pg 2-3): Add "Appointments or reappointments are usually made immediately after the spring general elections. At the discretion of the County Board, appointments may be changed and vacancies filled accommodating the best interests of the Corporation."*
7. *Revise By-Law 2.02 B (pg 3): Delete "...in the county in which the vacancy occurs..." Add "...in the county in which the opening occurs..." Add "Reappointments are permitted."*
8. *Revise By-Law 2.02 C (pg 3): Add "Reappointments are permitted."*
9. *Delete By-Law 2.02 D. (pg 3): ~~"Elected officials serving on the CWCAG Board shall be appointed or reappointed in even-numbered years. Low-income and special interest representatives shall be elected/re-elected and appointed/reappointed in odd-numbered years."~~*
10. *Revise By-Law 2.03 (pg 3): Delete ~~"The Board of Directors, at its discretion, may waive this requirement for Directors currently in good standing."~~*
11. *Revise By-Law 2.05 (pg 3-4): Delete ~~"When a vacancy occurs on the Board of Directors the remaining two Board members representing that County will make recommendations to the Executive Director. The Executive Director will make recommendations to the EPF Committee who will approve the appointee to complete the term for that County as soon as possible, with the exception of County Board Representatives."~~*
Add "When a vacancy occurs on the Board of Directors for either a Low-Income Representative or Area Representative the remaining two board members representing that County will make recommendations to the EPF&A Committee for a recommendation to the Board of Directors for approval to complete the term of that vacancy. In the event that both the Low-Income Representative and Area Representative seats are vacant, the County Board Representative and Board Chair will recommend replacements."
12. *Revise By-Law 2.06 (pg 4): Delete ~~"All Directors are eligible to receive attendance and reimbursement payments for expenses unless they are similarly reimbursed from another source for the same activity."~~ Add "Directors are eligible to receive mileage reimbursement, a meeting attendance per diem and reimbursement for certain expenses unless they are similarly reimbursed from another source for the same activity. Request for reimbursement and per diem is optional."*
13. *Revise By-Law 2.09 (pg 4): Add "At least a summary..." Delete ~~"...and the fully transcribed minutes..."~~ and ~~"...and shall be made available to the public upon request."~~*
14. *Revise By-Law 2.12 (pg 4): Add "...other thing of significant monetary..." and "...employed part-time by the agency pending approval of the Board of Directors." Delete ~~"...from time to time up to twenty (20) hours per month."~~*
15. *Revise By-Law 3.01 (pg 5): Delete ~~"...except that, that the discretion of the Board of Directors, the offices of Secretary and Treasurer may be held by one person."~~*

16. *Revise By-Law 3.02 (pg 5): Delete "...shall have the authority to fill, by ballot, such a vacancy from its membership." Add "...will immediately fill the vacancy by accepting nominations and voting by ballot."*
17. *Revise By-Law 3.04 (pg 5): Delete "Standing Committees shall elect their chairs at their first meeting following their new committee appointments." Add "The EPF&A Committee will be chaired by the Board of Directors President. The PBP Committee will select their chair and vice-chair annually."*
18. *Revise Article IV (pg 5): Add "POWERS & DUTIES OF THE BOARD OF DIRECTORS"*
19. *Revise By-Law 4.01 (pg 5): Delete "The Board of Directors shall employ an Executive Director of the Corporation, who shall hold office at their discretion. The Executive Director shall be a non-voting, Ex-Officio member of the Board of Directors. It shall be his/her function to employ such other staff persons with the approval of the Board of Directors as are necessary to conduct the business of the Corporation. The Executive Director's annual performance evaluation and compensation review process will begin in October of each year for implementation beginning January 1st of the following year."*
Add "The Board of Directors shall hire an Executive Director based on relevant experience, proven leadership, management, and supervisory abilities and capabilities. The Executive Director reports directly to the Board of Directors, holding the office at their discretion, and will be a non-voting, Ex-Officio member of the Board of Directors. The Executive Director shall employ such other staff persons with the approval of the Board of Directors as are necessary to conduct the business of the Corporation. The Executive Director's annual performance evaluation and compensation review process will begin in October of each year for implementation beginning January 1st of the following year."
20. *Revise By-Law 4.03 (pg 6): Delete "...shall conduct an annual self-evaluation of progress against performance." Add "...shall conduct an annual evaluation of progress and performance."*
21. *Revise By-Law 4.05 (pg 6): Delete "The Board of Directors shall enforce compliance with all conditions of Corporation contracts." Add "The Board of Directors shall hold the Executive Director responsible for compliance with conditions of all contracts of the Corporation."*
22. *Revise By-Law 4.06 (pg 6): Delete "...EPF Committee..." Add "...EPF&A Committee..."*
23. *Revise By-Law 5.01 (pg 6): Delete "There will be three standing committees." Add "There shall be two standing committees which will meet on the same day each month."*
24. *Revise By-Law 5.04 (pg 7): Delete "An Executive, Personnel & Finance Committee shall be established whose duties shall include but not be limited to: review, supervise and adjust the compensation and benefits of the Executive Director on an annual basis, monitoring staff changes, review and approval of job position descriptions and agency compensation plans, review and approval of agency Personnel Policy Manual changes, monitoring agency financial*

~~operations, and review/recommend approval of the projected annual budget for the new year by the December board meeting of the previous year."~~

Add "An Executive, Personnel, Finance & Audit Committee (EPF&A) shall be established whose duties shall include but not be limited to: monitoring staff changes; reviewing and approving job position descriptions, salary and compensation plans; periodically reviewing and approving agency Personnel Policy Manual changes, monitoring the agency budget, revenues and expenditures; approving the annual budget and budget changes; reviewing and understanding auditor selection and retention, audit process, annual audit results, Form 990, and financial status of the organization ensuring compliance with audit recommendations and any other matter that may concern the organization; periodically reviewing the agency By-Laws and Articles of Incorporation; monitoring long-term goals; establishing the performance expectations of the Executive Director and recommending compensation and benefits to the Board of Directors.

25. Revise By-Law 5.04 A. (pg 7): Delete ~~"...members of the Executive Committee."~~
Add "...members of the EPF&A Committee."
26. Revise By-Law 5.04 B. (pg 7): Add "...categories and no more than two members from the same County."
27. Revise By-Law 5.05 (pg 7-8): Delete ~~"A Building Committee shall be established whose duties shall include, but not be limited to: monitoring real estate purchases or developments by the agency, the maintenance & management of real property owned by the agency; rental oversight; developing short and long range goals for the agency; reviewing and reporting to the Board on the status of programs and grants, providing Board oversight for job/business creation grants & programs; periodically reviewing and updating the agency's mission statement; and reviewing & recommending changes to the agency's By-Laws and Articles of Incorporation as required."~~
Add "A Planning, Building, & Programs Committee (PBP) shall be established whose duties shall include, but not be limited to: overseeing and monitoring real estate purchases and construction programs approved by the agency; the maintenance and management of real estate, building, construction, and expansion; reviewing grant proposals; monitoring rental properties; assisting with certain vendor selections, reviewing programs and services reports; assisting with fund raising activities; and being involved with any other related issues."
28. Revise By-Law 5.05 A. (pg 8): Delete ~~"...will consist of seven (7)..."~~ Add "The committee will consist of at least five (5) volunteer non-EPF&A Committee members; in the event there are not five volunteer members they will be appointed by the Board President."
29. Delete By-Law 5.05 B. (pg 8): Delete ~~"The chairperson of the Building, Housing, Planning & Development Committee shall be elected by the members of the committee."~~
30. Delete By-Law 5.06 (pg 8): ~~"A Client Services Committee shall be established whose duties shall include but not be limited to: monitoring of homeless prevention housing resources developed or used by the agency, reviewing and reporting to the Board on the status of agency supported food pantries, assisting with fund raising and food drive ideas, and sharing that information with other food pantry operations. A. The committee will consist of seven (7) members~~

~~appointed by the Board President. In addition, the Board President will serve as an Ex Officio member of the committee. B. The chairperson of the Homeless Prevention, Crisis Intervention & Hunger Reduction Committee shall be elected by the members of the committee. C. Committee business will be routinely integrated into the Board agenda and discussed at the full Board meeting. As needed, the committee shall meet at a time and place of its choosing."~~

31. ~~Delete By-Law 5.07 (pg 8): "When a new building is constructed through a CWCAC, Inc. program to serve its clients, the duties of the Building Committee shall end at completion, except for continuing maintenance. The Client Services Committee will then assume the duties of monitoring and administering all programs and clients served in the new building. (NOTE: This will at times require the full cooperation of both committees.)"~~

After discussion, motion was made by Scott Beard to officially include the new Committee Structure Model Chart as part of the revised By-Laws. Seconded by John Wenum. Passed unanimously.
MOTION CARRIED.

Motion was made by Bill Gomoll to approve the Ad Hoc Committee proposed By-Law Change Recommendations as presented including the new Committee Structure Model Chart. Seconded by Teresa Sumnicht. Passed unanimously. MOTION CARRIED.

Motion was approved by unanimous consensus to continue with the current committee structure until the annual Board of Directors meeting in June. MOTION CARRIED.

Fred presented additional information on CSBG funding cuts including legislative contact information.

9. Next Meeting

Wednesday, April 27, 2011 @ 10:00 a.m.

10. Adjourn

Charlie Krupa made a motion to adjourn. Seconded by Jim Layman. Passed unanimously. MOTION CARRIED.

ADAMS COUNTY BOARD MINUTES

April 19, 2011

The Adams County Board of Supervisors meeting was called to order by First Vice Chair Ward at 6:01 p.m.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Diane England, Dist. #03-Larry Babcock; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-Patrick Gatterman; Dist. #09-Patricia Townsend; Dist. #10-Vacant; Dist. #11-Jack E. Allen; Dist. #12-Florence Johnson; Dist. #13-Mike Keckeisen; Dist. #14-Bev Ward; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Bill Miller; Dist. #18-Terry James; Dist. #19-Karl Klingforth. Excused, Dist. #04-Al Sebastiani and Dist. #20-Deena Griffin. Also present, Alexandria Beckman, Ethan Olson and Myckael Rake from the SAYL program.

Motioned by Allen/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Licitar/Townsend to approve March 15, 2011 minutes. Motion carried by unanimous voice vote.

Claims: None

Correspondence: None

Motioned by Klingforth/Kotlowski to deviate and take resolution #13 then return back to the agenda. Motion to deviate to resolution #13 carried by unanimous voice vote.

Res. #13: Motioned by Renner/Kotlowski to adopt Res.#13 to Authorize the Issuance and Sale of General Obligation Refunding Bonds in the Approximate Amount of \$2,345,000.00.

Mike Harrigan, Financial Advisor from Ehlers and Associates was present. He provided a brief overview of the refunding bond documents.

Motion to adopt Res. #13 carried by roll call vote, 17 yes, 2 excused, 1 vacant. Excused, Sebastiani and Griffin. District 10, vacant. (non binding vote, 3 yes, SAYL students).

Appointments: None

New Business: Discussion took place related to County operational needs and business plan processes, no action was taken.

Unfinished Business: None

Reports and Presentations:

- RIDC written report submitted by Daric Smith
- SAYL presentation by Ethan Olson
- Motioned by Allen/Kotlowski to approve the Fair Board 2010 Annual Report. Motion carried by unanimous voice vote.
- Motioned by Babcock/Keckeisen to approve the Adams County Dog License Report 2010. Motion carried by unanimous voice vote.

Resolutions:

Res. #14: Motioned by Renner/Townsend to adopt Res. #14 to recognize and honor Dan Calef's 10 years of service as Library Director for Adams County. Motion to adopt Res. #14 carried by roll call vote, 17 yes, 2 excused, 1 vacant. Excused, Sebastiani and Griffin. District 10, vacant. (non binding vote, 3 yes, SAYL students).

Res. #15: Motioned by Townsend/Johnson to adopt Res. #15 to approve a one (1) year Agreement from January 1, 2011 through December 31, 2011, with the International Union of Operating Engineers Local 139. Motion to adopt Res. #15 carried by roll call vote, 17 yes, 2 excused, 1 vacant. Excused, Sebastiani and Griffin. District 10, vacant. (non binding vote, 3 yes, SAYL students).

Res. #16: Motioned by James/Licitar to adopt Res. #16 to establish the wage scale for part-time, non-union positions at the County Airport and Land and Water Conservation Departments, effective retroactive to April 1, 2011. Motion to adopt Res. #16 carried by roll call vote, 17 yes, 2 excused, 1 vacant. Excused, Sebastiani and Griffin. District 10, vacant. (non binding vote, 3 yes, SAYL students).

Recess: Motioned by Licitar/West to recess at 7:05 p.m. Motion carried by unanimous voice vote.

Reconvene: Called back to order by First Vice Chair Ward at 7:15 p.m. Roll call 17 present, 2 excused, 1 vacant. Excused, Sebastiani and Griffin. District 10, vacant. 3 SAYL students present. Jane Gervais and Sam Wollin gave a brief update on the April 2011 tornado.

Res. #17: Motioned by Kotlowski/Keckeisen to adopt Res. #17 to sell county advertised tax foreclosure property, (201-906). Motion to adopt Res. #17 carried by roll call vote, 17 yes, 2 excused, 1 vacant. Excused, Sebastiani and Griffin. District 10, vacant. (non binding vote, 3 yes, SAYL students).

Res. #18: Motioned by Keckeisen/Gatterman to adopt Res. #18 to oppose the elimination of municipal recycling requirements and oppose elimination of recycling grant programs. Motioned by Babcock/Keckeisen to amend Res. #18 to include punctuation and minor wording changes as recommended by the corporation counsel. Motion to amend Res #18 carried by 17 yes, 2 excused, 1 vacant. Excused, Sebastiani and Griffin. District 10, vacant. (non binding vote, 3 yes, SAYL students). Motion to adopt amended Res. #18 carried by roll call vote, 17 yes, 2 excused, 1 vacant. Excused, Sebastiani and Griffin. District 10, vacant. (non binding vote, 3 yes, SAYL students).

Res. #19: Motioned by Townsend/Klingforth to adopt Res. #19 to authorize the Director of the Health and Human Services Department of Adams County to apply for a minimum \$200,000.00 grant from the Wisconsin Department of Children and Families, Family Foundations Comprehensive Home Visiting Program to fund an intensive home visiting program in Adams County. Motion to adopt Res. #19 carried by roll call vote, 17 yes, 2 excused, 1 vacant. Excused, Sebastiani and Griffin. District 10, vacant. (non binding vote, 3 yes, SAYL students).

Res. #20: Motioned by Licitar/Klingforth to adopt Res. #20 supporting the Orville Lemke Bill-to create a "fast track" process for Purple Heart and other military related honors. Motion to adopt Res. #20 carried by roll call vote, 17 yes, 2 excused, 1 vacant. Excused, Sebastiani and Griffin. District 10, vacant. (non binding vote, 3 yes, SAYL students).

Res. #21: Motioned by Klingforth/England to adopt Res. #21 to support any and all efforts to ensure the solvency of the Veteran Trust Fund so that it may continue to provide necessary programs and services to Wisconsin veterans. Motion to adopt Res. #21 carried by roll call vote, 17 yes, 2 excused, 1 vacant. Excused, Sebastiani and Griffin. District 10, vacant. (non binding vote, 3 yes, SAYL students).

Denials: None

Petition: None

Motioned by Kotlowski/West to approve claims as submitted. Motion to approve claims carried by unanimous voice vote.

Motioned by West/Allen to approve per diem and mileage as submitted. Motion to approve carried by unanimous voice vote.

Motioned by Johnson/James to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting date for May 17, 2011.

Phillippi provided the board with dog license break down and financial status of General Fund, and other Funds such as debt services, Highway, and Solid Waste, etc.

Motioned by West/Babcock to adjourn at 7:55 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cindy Phillippi".

Cindy Phillippi

Adams County Clerk

These minutes have not yet been approved.

Minutes of Executive Committee Meeting
Tuesday, May 10, 2011 – 9:00 a.m. - Room A-260

Meeting called to order by Al Sebastiani, Chair, at 9:00 a.m. The meeting was properly announced.
Members present: Al Sebastiani, Dave Renner, Joe Stuchlak, Larry Babcock, and Beverly Ward.
Others present: Marcia Kaye, Personnel Director; John R. "Jack" Albert, Adams County Corporation Counsel; Diane Heider, Legal Assistant, Recording Secretary; Sheriff Sam Wollin.

Motion by Renner, seconded by Stuchlak, to approve the Agenda. Motion carried by unanimous vote.

Motion by Ward, seconded by Babcock, to approve the Minutes of April 5, 2011, April 7, 2011, April 13, 2011 and April 19, 2011. Motion carried by unanimous vote.

There was no public participation. There was no new correspondence.

Discussion was held regarding the Resolution to Approve the Appointment of Trena Larson as Administrative Coordinator/Director of Finance. Motion by Stuchlak, seconded by Renner, to approve said Resolution. Sebastiani, Renner, Stuchlak & Babcock— yes; Ward— no. Motion carried by 4-1 vote.

Motion at 9:18 a.m. by Ward, seconded by Stuchlak, to convene in closed session pursuant to Wis. Stats. §19.85(1)(e) to discuss and/or act on status of Union negotiations; pursuant to Wis. Stats. §19.85(1)(c) to discuss Union Local 1168 Grievance regarding overtime pay; pursuant to §19.85(1)(c) to discuss and/or act on Personnel Director's grant of Catastrophic Leave for a Sheriff's Department employee; and pursuant to §19.85(1)(c) to discuss performance data of Corporation Counsel and Personnel Director. Motion carried by unanimous vote.

The Committee reconvened at 10:32 a.m. in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. The Committee recessed at 10:32 a.m., and reconvened at 10:37 a.m.

Motion by Ward, seconded by Babcock, to approve vouchers. Motion carried by unanimous vote.

No Interim Administrative Coordinator/Director of Finance monthly report was given.
Marcia Kaye presented the Personnel Department monthly report.
Jack Albert presented the Corporation Counsel monthly report.

The next regular meeting date is set for June 14, 2011 at 9:00 a.m.

Action items for next meeting: Discuss extending the temporary contract for accounting services with Jeff Cohen.

Motion by Ward, seconded by Stuchlak, to adjourn the meeting at 11:23 a.m. Motion carried by unanimous vote.

Respectfully submitted,



Diane Heider
Recording Secretary

These minutes have not yet been approved by the Executive Committee.

MINUTES OF HEALTH INSURANCE STUDY COMMITTEE

April 5, 2011 - 1:00 p.m.

Conference Room A260

Meeting was called to order by Diane England, Chair, at 1:00 p.m. The meeting was properly announced.

Members present: Diane England, Terry James, Jay Scott and Bill Heinz representing AFG, Marcia Kaye, Sarah Grosshuesch, Mary Ann Bays, Cindy Phillippi, Karen Bays, and Cheryl Thompson. Also present was Lori Djumadi from Town of Rome.

HRA Funding Analysis Report (FAR) Jay indicated that for 2010 the County was ½% under the budgeted rate, coming in at 99.42%. This means that the costs were slightly less than the funding. As of March 2011, we are at 99.5% of funding or right on target so far.

Renewals for 2011 – The Life / AD&D group renewal through Lincoln Financial is due for July 2011. It is not anticipated that there will be a change in the current rates, but if there are quotes will be sought from other companies.

Renewals for 2012 –

Health - AFG obtained multiple quotes for 2011 and it was determined that Unity had the best cost and network access for the County. Based on those results, it is anticipated that we will not have an RFP for 2012 coverage, but we will be looking at plan design options to help maintain/reduce costs. The Wisconsin Counties Association plan is not really an option for the County. The State Plan (not State employee's health plan) is available to local public sector entities, but is generally a plan for smaller entities to get reasonable rates. With the State Plan there are four basic options available with an HMO and two PPO plans in each one with varying rates/coverage. The problem with this plan is that the County can have a surcharge, depending on the past two years' claims, which can result in higher overall costs. Jay will make a presentation on the State Plan at the next meeting.

Health Reimbursement Account (HRA) and Flexible Spending Account Administration through EBC both renew in January 2012. Two plan administration options were reviewed for 2011 and it was determined that EBC was still the best plan for the County.

Dental – Plan through Ameritas is up for renewal in January 2012

Vision – Plan through VIPA is up for renewal in January 2012. They do have an annual open enrollment and there is no penalty for late enrollment.

ERRP Update – AFG has just received the claims run from Unity to enter claims into the ERRP system. However, the ERRP website is closed from April 1 to April 18. They will upload claims as soon as the site reopens. The ERRP is part of the Health Care Reform and provides a \$5 billion budget overall to help employers keep early retirees on their health plans so they don't lose coverage. An insurance company (Unity) -will pay up to \$15,000

in claims but anything over that can have reimbursement requested up to 80% of the claims between \$15,000 and \$ 90,000 for a total potential reimbursement of \$60,000. The money reimbursed to the County from the ERRP is to be used to lower costs for for all employees, so it is recommended that this funding goes back into the HRA budget.

2010 Unity Report Review – A packet was handed out to attendees (and is available for review at the County Clerk's or Personnel Director's office). Highlights of the information are:

- For 2010 the enrollment was 596 individuals (employees/families) with an average age of 35 years old.
- Out of network claims for 2010 still remain high at 34.73%, which keeps our plan costs high, along with the fact that there appears to be an overall lack of health improvement.
- Only 25 members (4.19%) utilized the mail-order 90 day script plan for recurring prescriptions. This, despite the fact that the employee can receive prescription at home and save money at the same time.
- Out of 9,418 prescriptions, 6,856 of them were generic compared to Brand or non-Form, which did help reduce costs for prescriptions.
- For 2010, the medical loss ratio was at 112%, which is slightly down from the MLR of 116.2% in 2009. However, anything over 100% means more is being paid out by Unity than is coming in through contributions, and will increase premiums next year. A contributing factor to the high MLR is the 34.73% out of network claims.
- In 2009, 28.8% of claims paid were \$50,000 or more. In 2010 that percentage dropped to 39.1%.
- Employees are not taking advantage of their wellness benefits. Reimbursements are available for Fitness First participation. Only 83 of an eligible 509 members signed up for Fitness First and only 19 of those received cash or prizes.

Sarah Grosshuesch, Public Health Officer, provided maps of Wisconsin that showed that Adams County is below or equal to the State average in cancer incidence rates for all types of cancers. However, we are above State average for cancer mortality rates. This data was for 2003-2007. Lung cancer is the most expensive and most deadly type of cancer. A map was also provided that shows Adams County is #71 out of 72 counties for overall health, meaning we're almost the least healthy county in the state (Menominee is #72). Sarah indicated that she is aware of quite a few employees that have stopped smoking and at HHS, they just recently finished their second round of "The Biggest Loser". Employees participating lost 120.4 pounds from Jan 6 through April 1.

2011 Planning & Strategy Discussion - Jay will provide some alternative plan options for health care design. He will also talk to the Committee about a Health Savings Account program which was developed at Calumet County. He will also provide input on Bio-metric Health Plan Education.

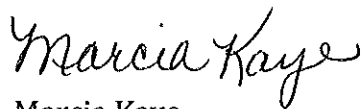
Wellness Committee Update - Sarah is working on a "CSA Box" program which will be include fresh fruits and vegetables from an area farmer. She will provide more information

on this at another meeting. Terry James suggested that we might look at incentives, rebates, etc. for Wellness program participation.

2011 Health Risk Assessments - We will try to schedule the Health Risk Assessment for August again this year. For those that have Unity coverage there is no cost. For those without Unity, there is a minimal charge.

It was suggested that Department Heads from each of the major areas (HHS, Sheriff, Hwy, SW, Courthouse) consider having at least two representatives (if feasible) participate actively in the committee, with one being management staff and the other being non-management.

The next meeting is scheduled for Tuesday, May 17 at 9:00 a.m. The Health Insurance Study Committee and the Wellness Committee meetings will be combined into one.

A handwritten signature in cursive script that reads "Marcia Kaye".

Marcia Kaye
Acting Recorder

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, APRIL 14, 2011 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Florence Johnson, Vice-Chairperson
Patrick Gatterman, Secretary ~ Excused at 10:30 A.M.
Dean Morgan
Michael Keckeisen
Myke Rake, SAYL Member~Arrived at 10:00 A.M.

OTHERS PRESENT: Patrick Kotlowski ~ Interim Highway Commissioner, Dave Selissen, Kay & Earl Martz, Roland Hawk, Chris Blum, Sherrie Patten and Barbara Morgan

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, April 14, 2011.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN AND KECKEISEN. ALL MEMBERS PRESENT. SAYL MEMBER ~ MYKE RAKE CALLED AND WILL BE ARRIVING AT APPROX. 10:00 A.M.

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (MARCH 10, 2011 REGULAR MONTHLY MEETING): *Motion by Keckeisen to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for MARCH 10, 2011 Regular Monthly Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public Participation was requested for the following Agenda item:

- Living Snow Fence: 1. CTH "N" Project ~ Brushing Debris Olson-Martz Property
- Living Snow Fence: 2. CTH "N" Project ~ Jurisdictional Offers
- Review & Act on Consultant selection for County Road "C" (CTH "Z" to STH 13) Design Project
- Review & Approve County Road "Z" (STH 82 to CTH "F") Appraisals, Jurisdictional Offers & Offering Price Reports

LIVING SNOW FENCE:

1. CTH "N" PROJECT ~ BRUSHING DEBRIS OLSON-MARTZ PROPERTY: Kay Martz discussed the debris on her property and showed the Highway Committee pictures reference her concerns. Discussed notification procedure for permission to

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 14, 2011 ~ 9:00 A.M.**

remove debris on landowner's property. *Motion by Keckeisen to clean up the property on County Road "N" by raking and removing debris and prior to this clean up property owners Earl & Kay Martz will need to be contacted, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

2. CTH "N" PROJECT ~ JURISDICTIONAL OFFERS: Kay Martz discussed the Living Snow Fence proposal reference her property located on County Road "N" and expressed opposing the project, Mrs. Martz also stated that she was speaking on behalf of the adjacent property owners (Cook) and they too oppose the project. Mrs. Martz showed the Highway Committee pictures supporting the opposition. Sherrie Patten property owner on CTH "N" also expressed opposing the living snow fence project on her property. Discussed the Adams County Highway Department's notification procedure for permission to erect snow fence or plow windrows on landowner's property. *Motion by Gatterman to forward to Adams County Corporation Counsel a request to draft a contract that would not expire unless notified by either party that it be cancelled, which would provide access for snow fence, windrows or corn rows / stubble on County Road "N" and that the current Jurisdictional Offers for living snow fence on these properties be not executed, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

3. CTH "B" ~ ENGINEERING SERVICE AGREEMENT: *Motion by Johnson to hold, do not sign and do not return the task orders on the County Road "B" ~ Engineering Service Agreements for Living Snow Fence and to have the Highway Commissioner draft a letter to the property owners informing them of the intent to install living snow fence on their property, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Committee Member Patrick Gatterman was excused from the meeting at 10:35 a.m.

4. CTH "J" ~ ENGINEERING SERVICE AGREEMENT: *Motion by Johnson to hold, do not sign and do not return the task orders on the County Road "J" ~ Engineering Service Agreements for Living Snow Fence and to have the Highway Commissioner draft a letter to the property owners informing them of the intent to install living snow fence on their property, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON CONSULTANT SELECTION FOR COUNTY ROAD "C" (CTH "Z" TO STH 13) DESIGN PROJECT: The following estimates were received for the County Road "C" (CTH "Z" to STH 13) Design Project:

Ayres	\$13,800.00	Jewell	\$12,670.00
MSA	\$25,700.00	SEH	\$42,400.00
AECOM	\$18,900.00	Tetra Tech	\$30,500.00

Roland Hawk representing Jewell was present and briefly talked to the Highway Committee about his company and the familiarity that his company has with BIA (Bureau of Indian Affairs) Projects. *Motion by Keckeisen to award the Design Project for County Road "C" (CTH "Z" to STH 13) to Jewell for the amount of \$12,670.00, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 14, 2011 ~ 9:00 A.M.**

STH 13 & CTH "K" ~ UNDERGROUND TANK REMOVAL ~ SOIL CONTAMINATION: *Motion by Keckeisen to allow the Department of Commerce to proceed with underground tank removal at State Road 13 & County Road "K" and to waive work in right-of-way fees, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & APPROVE COUNTY ROAD "Z" (18TH LANE TO WOOD COUNTY LINE) APPRAISALS, JURISDICTIONAL OFFERS, CONDEMNATIONS & OFFERING PRICE REPORTS: NONE / NO ACTION TAKEN

REVIEW & APPROVE COUNTY ROAD "Z" (STH 82 TO CTH "F") APPRAISALS, JURISDICTIONAL OFFERS & OFFERING PRICE REPORTS: Dave Selissen from Timber-Selissen Land Specialists briefly explained to Highway Committee the offering price reports and jurisdictional offers that are being presented at this meeting. *Motion by Keckeisen to approve offering prices as prepared by Timber-Selissen Land Specialists for parcels: 114, 138, 144, 185 and 191 for the County Road "Z" (State Road 82 to County Road "F") Project, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Morgan to approve the Jurisdictional Offers as prepared by Timber-Selissen Land Specialist for parcels: 177 and 178 on the County Road "Z" (State Road 82 to County Road "F") Project, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.* Chris Blum representing SEH updated the Highway Committee on the County Road "Z" BIA (Bureau of Indian Affairs) Project that his company is currently contracted with for the Adams County Highway Department.

SELECT & APPROVE SEAL COAT PROJECTS: *Motion by Keckeisen to proceed forward with the County Road "G" (STH 21 to CTH "A") Seal Coat Project and to place on hold the County Road "Z" Seal Coat Project until determined if funding is available for this project, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

MILESTONE MATERIALS ~ CHIPS / SEAL COAT & BASE GRAVEL / SHOULDERS ON CTH "B": *Motion by Johnson to purchase from Milestone Materials, chips for County Road "G" Seal Coat Project / 2,100 tons @ \$9.85 per ton \$20,685.00 and ¾ dense base gravel for County Road "B" Shoulders / 5,000 tons @ \$6.15 per ton \$30,750.00, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

EQUIPMENT DISPOSAL: *Motion by Johnson to sell truck #146 and attachments on the Wisconsin Surplus On-line Auction and at this time to retain #397 grader and reconsider in future for disposal, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH CONSTRUCTION / MAINTENANCE PRIORITIES POLICY: The draft CTH Construction / Maintenance Priorities Policy to be incorporated into the Adams County Highway Department Departmental Policy was discussed: *First priority is being to address those instances which have a history of severe crashes; second priority being given to the classifications in the following order; major collectors, then minor collectors and finally local roads. In each classification highest priority would then be based on ADT and economic impact. Motion by Keckeisen to include in the language for CTH Construction / Maintenance Priorities: to allow the Highway Committee and Commissioner the ability and flexibility to act*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 14, 2011 ~ 9:00 A.M.**

in the best interest of the County, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

2011-2012 WINTER MAINTENANCE: *Motion by Morgan to use Ice Slicer on County Winter Maintenance Sections: 1, 2 & 9 for the 2011-2012 Winter Maintenance Season, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON 2010 ACTUAL EQUIPMENT CHARGES FOR TOWN SNOW REMOVAL: Reports were presented to the Highway Committee that documents expenses were greater than revenues for the 6 yard, quad-axle and tandem-axle trucks used to plow snow in towns. The agreement with the towns is to charge actual cost or state rate whichever is greater for equipment rates to towns for snow plowing and the rate will be determined yearly. *Motion by Keckeisen to approve and proceed with billing towns for actual equipment costs for snow removal for the year of 2010, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

ROAD CLOSURE FOR EVENTS POLICY: *Motion by Morgan to table the Road Closure for Events Policy pending facts and more investigation, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS: NONE

FINANCIAL REPORT: *Motion by Keckeisen to approve the March 2011 Financial Report as audited, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the April 6, 2011, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Keckeisen to approve the Monthly Check Summary report as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Scenic Highways
- Road Closure for Events Policy

ADJOURN AND NEXT MEETING DATE: The next regular monthly meeting will be held on Thursday, May 12th, 2011 ~ 9:00 A.M. at the Highway Department. *Motion by Keckeisen, second by Morgan, to adjourn until the next meeting. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 1:00 P.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

final

**Adams County Humane Society
Board of Directors – Meeting Minutes
Community Center in Adams County
March 14, 2011**

Call to Order

Carol Berry called the monthly meeting of the ACHS board of directors to order at 5:26 pm. The meeting was held at the community center in Adams County.

Attendance

Carol Berry, Al Schmidt, Mary Anne Keul, Misty Stuart, Brenda Merkle, Lynn Moen, Christina Ackerman and Joyce Koehler.

Approval of Minutes

The minutes of 2/14/2011 were approved by motion from Mary Anne and seconded by Lynn. Motion carried.

BOD Member Changes

- Misty Stuart, the current ACHS Board of Directors Secretary will be stepping down from her position due to relocation. Joyce Koehler has agreed to replace her as Secretary, effective at the April 11th meeting.

Treasurers Report

- Al presented monthly financial report, explained expenses, and answered questions
- Al stated that the check registers were received from Linda Mohns
- The last 2 fraudulent checks on the old account were retrieved and the old acct has since been closed.
- Al suggested probable issues brought on by Governor Walkers new bill such as possible shortages of donations to us.

Managers Report

- Christina stated that the numbers for incoming and outgoing animals are increasing.
- The ACHS has seen an increase in community service workers and volunteers as of late.
- A donation of signed books by author Gene McCormick was brought by with the offer to use them in fundraisers or sell them for donations.
- A complaint by a prospective adoptee was made against an ACHS employee, and Christina spoke to employee regarding how to handle various temperaments people may have that come in, and also spoke to complainant and she feels the issue should now be resolved.

Fresh Ideas Committee Update

- The Main Street Station breakfast buffet will be April 10th from 8 am to noon, with tickets being available at the Adams County Humane Society.
- The annual spaghetti dinner on October 15 is now going to be an Italian dinner.
- A pie and ice cream social is scheduled July 16th at Lions Park.

Old Business

Bylaw Review

- A committee will be formed to review changes made by BOD members and new Bylaws will be drafted.

Newsletter

- Final*
- Linda Mohns will be making up newsletter by June 1st using BOD submissions and suggestions.

Monthly BOD Member & Employee Meetings

- Al has been chosen as liaison. Al also submitted a 5 step concern/complaint procedure for ACHS employees. This measure was brought to motion by Brenda and seconded by Lynn. Motion carried.

County Contract Update

- Carol received an email from Aaron who has been trying to contact the county, and he stated the county has not responded to several inquiries.

New Business

Strategic Planning

- Tabled until further notice.

ACHS Complaint

- A couple called asking for a number of someone who will adopt their cat, and when employee explained that there isn't a general number to call for that, the couple made a complaint that employee was rude to them. Carol Berry spoke to couple regarding complaint at length and explained there isn't any quick fix for adopting out animals, but ACHS will try to provide helpful solutions to the public as needed.

Computer Upgrade Info

- It was noted that Windows XP will become obsolete in the near future and it was decided that ACHS computers will need an upgrade to Windows 7 sometime in 2012.

Puppy Mill Law Seminar

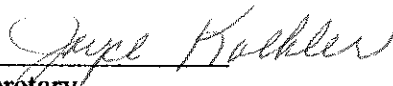
- Christina and Carol are attending this seminar Sunday, March 20th.

Adjourn

Carol called the meeting to end at 7:51 pm. Adjournment was motioned by Lynn and seconded by Brenda. Motion carried.

Next BOD meeting held at the community center: April 11, 2011 at 5:00 pm

Minutes respectfully submitted by:



Misty Stuart, Secretary

Adams County Humane Society

Board of Directors - Meeting Minutes

Community Center in Adams County

April 18, 2011, 5:00 pm

Call to Order

Carol Berry called the monthly meeting of the ACHS board of directors to order at 5:05pm. The meeting was held at the community center in Adams County.

Attendance

Carol Berry, Brenda Merkle, Lynn Moen, Mary Anne Keul, Al Schmidt and Joyce Koehler. Christina Ackerman was absent from this meeting.

Approval of minutes

The minutes of 3/14/2011 were approved by motion from Mary Anne and seconded by Lynn

Treasures Report

Al presented the monthly financial report, explained expenses, and answered questions.

Managers Report

- *Rabies clinic held 3/19/2011 was a great success.
- *According to Act 90 (puppy mill bill) we are required to have covers for the drains in the dog kennels. The board approved having this work done by a local business out of Grand Marsh.
- *There is a three day seminar in June being held in Champaign, IL. The board approved Christina Ackerman and Monica Spooner to attend this seminar.
- *The books "The Eagle & the Plum" that were donated to us will be sold at all fundraisers.

Fresh Ideas Committee Update

- *The brunch held at Main Street Station 4/10/2011 was a great success.
- *The Paws for Treasures garage sale will be held 4/30/2011 at the Adams Town Hall.

Old Business

- *The deadline for articles for the newsletter is 4/25/2011
- *Bylaw review will be held at the May 9th meeting.

Building Maintenance

There are many areas where maintenance is needed at the Humane Society and a few are: Electrical outlets in the cat area, replacing light fixtures, new hot water heater, insulation in the cat room and the installation of a sink in the intake room. Will work on trying to get grants to help with the financing of these projects.

New Business

- *A motion was made by Al Schmidt and seconded by Mary Anne Keul to convene into a "closed session" at 7:05pm per Wis. State statute 19.85(1)(c) considering Employee Evaluations and compensations. Motion carried unanimously.
- *A motion was made by Al Schmidt and seconded by Mary Anne Keul to reconvene into open session

Per Wis. SS 19.85(2). Motion carried unanimously. All employee evaluations and compensations have been completed and approved by all Board Members.

*Puppy Mill Dogs. Puppy mill laws were discussed and a book on the subject is available upon request.

*It was decided that all earlier BOD minutes will be gathered together and one person will have all of them on file.

*We also have an alternative place to hold our meetings if for some reason the community center is not available to us. It can be held at the A-F High school.

Adjourn

Carol called the meeting to end at 8:46pm.

Next BOD meeting will be held at the community center: May 9, 2011 at 5:00 pm

Minutes respectfully submitted by:


Joyce Kdehler, Secretary

NOT APPROVED

LAND & WATER CONSERVATION COMMITTEE MEETING MINUTES

DATE: May 9, 2011 TIME: 9:00 a.m. PLACE: Room A231

Present: Glenn Licitar, Barb Morgan, Terry James, Kevin Bork, Diane England

Excused: Joe Stuchlak, Karl Klingforth

Call to Order: Meeting was called to order by Vice-Chair James at 9:00 a.m.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Morgan; seconded by Bork to approve the agenda. Motion carried unanimously.

Approval of Minutes: Motion by Licitar; seconded by Morgan to approve the minutes from the April 11, 2011 Land and Water Conservation Committee meeting. Motion carried unanimously.

Public Participation: Co-chair James stated he would take public participation as needed.

Wildlife Abatement and Claims Program: No report

WDNR: No report

NRCS: No report

LWCD Monthly Report: Murphy distributed the report and there were no questions. James asked Murphy to check on a report that the dam operator is driving his truck to check the dams.

Central Wisconsin Windshed Partners: Licitar reported that the Highway Department has two projects scheduled.

North Central Land and Water Conservation Association: The Spring meeting is June 10, 2011 in Antigo.

Golden Sands Resource, Conservation and Development Report: No report

USDA Farm Services Agency: Bork report that 14% of corn and 0% of soybeans are planted. This is a record slow pace. Due to budget constraints, meetings will be held every other month.

Naming of Un-named Stream in Town of New Haven: Licitar reported that the Lake Mason Lake District and Town Board have approved naming the creek Cody Creek. The next step is to have the Land & Water Conservation Committee and County Board approve. Motion by England; seconded by Morgan to prepare a Resolution naming the formerly unnamed stream in District 1 in the Town of New Haven Cody Creek. Motion carried unanimously.

Programmable Stream Monitors: Due to carry-over amounts not being known yet, this item will be addressed in the June committee meeting.

Resolution to Transfer Funds from the General Fund to the County Dam Maintenance Account: Motion by Licitar; seconded by Morgan to approve and sign the Resolution to Transfer Funds from the General Fund to the County Dam Maintenance Account and send it on to the Finance Committee for signatures. Motion carried unanimously.

Motion by Morgan; seconded by England at 9:18 to take a short break. Motion carried unanimously.

Meeting called to order by Vice-Chair James at 9:22 a.m.

Partners for Fish and Wildlife Habitat Development Agreement: Murphy explained that the \$25,000 from this grant would be used to help match DATCP funding for the Big Spring project. Motion by Morgan; seconded by England to approve the Partners for Fish and Wildlife Habitat Development Agreement. Motion carried unanimously.

Sherwood Dam Toe Drain Agreement: After discussion and a conference call with Pete Haug of Ayres Associates, motion made by England; seconded by Morgan to approve the Sherwood Dam Toe Drain Agreement with Holtz and Associates. Motion carried unanimously. Construction will begin approximately July 1.

Land and Water Resources Management Plan: Murphy distributed copies of the 2007-2011 plan.

Cost-Sharing Contracts: The following Lake Protection Grant cost-share contracts were presented: 1) Ron and Claudine Taub; 2) Angela and Jason Stutzman; 3) Todd, Michael and Duane Foerster; 4) John Renz and James Weber; 5) Dave and Wendy Newsom. Motion by England, seconded by Licitar to approve the cost-share contracts as presented. Motion carried unanimously.

Travel and Training Requests: None

Communications: Information in the committee packets was reviewed.

Financial Report: Motion by Morgan; seconded by Bork to approve the financial reports as presented. Motion carried unanimously.

Items for the June L&WC Committee Meeting:

- Naming of Cody Creek in District 1, Town of New Haven
- Programmable stream monitors
- Tree and Shrub sale update
- Agricultural Shoreland Protection Ordinance

Motion by Morgan; seconded by England to adjourn at 10:30 a.m. Motion carried unanimously.

Next scheduled meeting:

Monday, June 13, 2011 at 9:00 a.m., Room A231

Minutes taken by:
Pat Johnson
Conservation Clerk

**NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
FULL COMMISSION**

January 26, 2011

ROLL CALL

MEMBERS PRESENT:

BOB EGAN
ERHARD HUETTL
DONALD KRAHN
JIMMY LANDRU, Jr.
GLEN LICITAR
MAURICE MATHEWS
CRAIG McEWEN
PAUL MILLAN
BETTYE NALL
RON NYE
WILBUR PETROSKEY
THOMAS RICK
THOMAS RUDOLPH
PAUL SCHUMAN
RALPH SITZBERGER
DOUG WILLIAMS

MEMBERS NOT PRESENT:

MARILYN BHEND
GEORGE BORNEMANN
FRED CAMACHO
TOM HAFFERMAN
RON JACOBSON
ROBERT LUSSOW
EDMUND WAFLE

STAFF PRESENT:

DARRYL LANDEAU
DENNIS LAWRENCE
BERNIE LEWIS

GUESTS PRESENT:

ERIC GIORDANO, Ph.D
Director for Wisconsin Institute for
Public Policy and Service

JOHN GREENWOOD, Civic
Engagement and Outreach Consultant
for Wisconsin Institute for Public Policy
and Service

REBECCA FRISCH, Langlade Co.
Zoning Administrator

ROBIN STOWE, Langlade County
Corporation Counsel

ANDY JOHNSON, Marathon Co.
Conservation Planning & Zoning

DAVE MACK, Marathon Co.
Conservation Planning & Zoning

DIANE WESSEL, Marathon Co.
Conservation Planning & Zoning

JEFF SCHULER, Portage Co. Planning,
Zoning & Land Conservation Director

RENE DANIELS, Executive Director
North Central Wisconsin Workforce
Development

DAVE ANDERSON, Staff to
Congressman Sean Duffy

1.) CALL TO ORDER:

MR. HUETTTL called the meeting to order at 10:10 A.M., in the Tamarack Room at the Best Western Midway Hotel & Hoffman House. Roll call was as presented on page one.

2.) AUDIENCE COMMENT:

MR. HUETTTL welcomed all guests and commissioners present and asked everyone to introduce themselves. He then asked if there were any comments from the audience. DAVE ANDERSON, Staff to Congressman Sean Duffy explained his various positions he has held in the past and thanked everyone for their support and reminded everyone to feel free to contact him with areas of concern they might have.

3.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE AGENDA AS MAILED:

MR. HUETTTL asked if there were any additions or corrections to the Agenda as mailed. There being none, a motion was made to approve the Agenda by MS. NALL and seconded by MR. RUDOLPH. Motion carried.

4.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF THE OCTOBER 27, 2010 COMMISSION MEETING:

MR. HUETTTL asked if there were any additions or corrections to the Minutes as mailed. There being none, MR. MATHEWS made a motion to approve the Minutes and MR. KRAHN seconded this motion. Motion carried.

5.) STRATEGIC PLANNING SESSION:

5.1 NCWRPC Past:

MR. LAWRENCE provided a brief overview of the North Central Wisconsin Regional Planning Commission (NCWRPC) was created in 1973 to serve the 10 counties of Adams, Forest, Juneau, Langlade, Lincoln, Marathon, Oneida, Portage, Vilas and Wood. Wisconsin Statutes outline duties for the purpose of preparing plans, conduct research, serve as a data center, serve as a forum for intergovernmental cooperation, and provide local assistance to its members. He stated that presently only Portage County does not have any Commissioner representation.

MR. HUETTTL stated that our region use to be part of the Wolf River Regional Planning Commission, but due to the large area of the region, it was split into two Regional Planning Commissions and NCWRPC was then created.

5.2 NCWRPC Present:

MR. LAWRENCE continued and reviewed how NCWRPC is funded, staffing, and benefits of membership. He also highlighted some of the program areas NCWRPC provides, including economic development, transportation, GIS & mapping, Land Use, and intergovernmental Coordination. He also provided some brief examples of current projects.

5.3 NCWRPC Future:

MR. LAWRENCE then introduced ERIC GIORDANO and JOHN GREENWOOD from Wisconsin Institute for Public Policy and Service who explained the strategic planning process that they would conduct.

MR. GREENWOOD then presented a visioning exercise to get everyone thinking of areas that need improvement in the region/state. MR. GIORDANO presented a SWOT Analysis to determine the strengths, weaknesses, opportunities, and threats NCWRPC needs to deal with. He also had everyone consider the critical changes and trends that are occurring for NCWRPC and how to deal with this. Some of the areas discussed were communication, overstretched staff, funding, maintaining county support, and the need to adapt to changes. During the session several lists were developed and hung the wall.

5.4 Session Wrap-Up:

MR. GIORDANO explained that the next step in this strategic planning process would be for them to take all of the information and develop a Strategic Plan Report. One of the things that the Commission might consider is to create an ad hoc committee to develop a detailed action plan to address the findings of the Strategic Plan

MR. GIORDANO AND MR. GREENWOOD thanked everyone for their participation and said that a report of everything that was discussed today would be provided for the next regular meeting.

6.) ADJOURNMENT:

MR. HUETTTL stated that the next Commission Meeting is scheduled to be held on Wednesday, April 27, 2011. He then asked for a motion to adjourn the meeting. MR. RUDOLPH made a motion to adjourn the meeting at 1:05 pm, and MR. EGAN seconded this motion. All were in favor.

A lunch was served following the meeting.

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Minutes Approved on 4-27-011

Edward H. Hutto
Chair, Vice-Chair, or Secretary-Treasurer

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: April 6, 2011
Room A260

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 9:00 A.M. with the following members present; Randy Theisen, Glenn Licitar, Barb Morgan, Terry James and Diane England. Karl Klingforth was excused. Others present were: Greg Rhinehart, County Surveyor; Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary; Alexandria Beckman, SAYL (Serving as Youth Leaders) member; Fran Dehmow, Derek Smith, Dale Behling, Mike Keckeisen and Leeta Marshall. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Terry James made a motion to approve the agenda as noticed. Glenn Licitar seconded the motion. All in favor. Motion carried.

Chairman Stuchlak noted that there were no public hearings and that public participation would be taken as needed.

Phil McLaughlin presented the minutes from the March 2, 2011 Planning & Zoning to the Committee for review. Barb Morgan made a motion to approve the minutes as presented. Diane England seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the Surveyor's report for the month of March to the Committee for review. Barb Morgan made a motion to approve the Surveyor's report as presented. Terry James seconded the motion. All in favor. Motion carried.

Jodi Helgeson, Register of Deeds informed the Committee that office staff has completed vital records training in Wisconsin Rapids and the system is in place and working well. Discussion was held regarding the amount of land transfers and refinancing taking place. Ms. Helgeson stated that it has been up and down the last couple months, but Adams County seems to be doing better than some of the surrounding counties. Terry James made a motion to approve the Register of Deeds and the Land Information reports. Diane England seconded the motion. All in favor. Motion carried.

Fran Dehmow addressed the Committee with concerns pertaining to a zoning permit issued by the County Planning & Zoning Department for a property that has flooding issues. Tyler Grosshuesch joined the meeting at 9:22 A.M. Discussion was held regarding wetland delineation on the Comprehensive Zoning maps and conservancy zoning on the Shoreland maps. Phil McLaughlin informed the Committee that addressing the wetlands on the Comprehensive Zoning Maps will not solve the Town of Quincy problem as they are not under County Zoning, but that possibly the wetlands could be included in the Conservancy District on the shoreland maps. Mr. McLaughlin stated that the existing Shoreland maps are forty years old and some waterways have probably changed. Terry James asked Tyler to provide DNR maps for the May Planning & Zoning Meeting. It was the consensus of the Committee to readdress this subject at the May meeting.

Phil McLaughlin provided the Committee with a copy of a Resolution to approve full time funding for the vacant half time inspector position, the County Building Inspector's job description and a letter promoting Adams County Building Inspection services to review. He informed the Committee that the State mandated septic system inventory requirements along with the Shoreland Zoning Ordinance changes will increase the work load so that the department will in all likelihood fall behind. Discussion was held. Terry James made a motion to table the subject until the May meeting. Glenn Licitar seconded the motion. All in favor. Motion carried.

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Phil McLaughlin informed the Committee that the Department received a complaint from the Town of New Chester regarding excessive animals at 194 Edgewood Drive. He stated that this has been an ongoing complaint and wants the Committee's input on how to proceed. Barb Morgan, New Chester Town Chair stated that the matter would be satisfied if the animals were contained and not allowed to run loose. Leeta Marshall, owner of the property in question was present and stated that she runs a no kill shelter. She does not run a puppy mill, but breeds to support. She has 63 dogs, 25 cats and 13 horses. She is over the animal units allowed but is looking for a place for the horses. Dale Behling, County Animal Control officer stated that the County does not have a barking dog ordinance and all he can do is work with the people. He stated that all of Ms. Marshall's animals appear healthy, well fed and cared for, which meets the law's requirements. Terry James made a motion to take no action on the complaint, but requested Ms. Marshall to please keep the dogs restrained on the property, move the horses, don't bring them back on the property and become compliant by reducing the number of animal units and putting up and repairing the fences. Glenn Licitar seconded the motion. All in favor. Motion carried.

Terry James made a motion to take a short recess. Diane England seconded the motion. All in favor. Motion carried.

RECESS: 10:23 A.M.
RECONVENE: 10:32 A.M.

Discussion was held regarding commercial administrative, zoning and building permit fees. Mr. McLaughlin explained to the Committee that the department fee schedule was updated in 2006, approved by the Planning & Zoning Committee and the County Board. Upon receipt of a letter from the Rural Industrial Development Commission regarding what they feel is excessive Administrative and Zoning Permit fees for Milk Source, the Committee felt that the fees may need to be reevaluated. Several options were discussed, whether reducing fees putting a cap on the amount or partial fee refund once the business is underway. It was the consensus of the Committee that Mr. McLaughlin research surrounding county fees for this type of project and put it on the May agenda, along with discussion on the satisfaction survey/questionnaire from Karl Klingforth.

Discussion was held regarding the Draft revision of the Adams County Shoreland Protection Ordinance. Clarification was made to specific requirements through Section 3. Terry James made a motion to continue discussion on the Ordinance starting with Section 4.0 at the end of the April 11, 2011 Land & Water Committee meeting and asked Chris Murphy to amend his agenda as such.

Planning & Zoning updates: None.

Phil McLaughlin presented the Financial Report for the month of February and the Comp Time Report to the Committee for review. Diane England made a motion to approve the Financial and Comp Time Reports as presented. Glenn Licitar seconded the motion. All in favor. Motion carried.

Correspondence: None.

Chairman Joe Stuchlak stated that the Committee's next regular meeting will be on May 4, 2011.

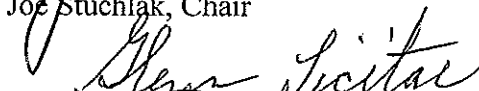
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Terry James made a motion to adjourn. Diane England seconded the motion. All in favor. Motion carried.

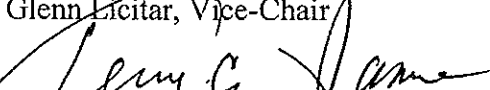
Adjourned: 11:32 A.M.



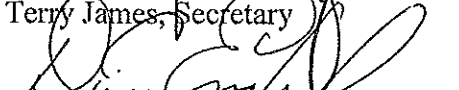
Joe Stuchlak, Chair



Glenn Licitar, Vice-Chair



Terry James, Secretary

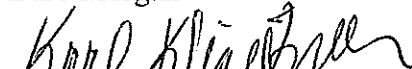


Diane England

Randy Theisen



Barb Morgan



Karl Klingforth



Cathy Allen, Recording Secretary

Property Committee Minutes

April 20, 2011

The meeting was called to order by Chairman Renner at 1:00 p.m. Present were Renner, Allen, Kotlowski and Miller. Excused, Griffin. Also present were Cindy Phillippi, Tracy Hamman, Chuck Price, and Dave Guerin.

The meeting was properly announced.

Motioned by Kotlowski/Allen to approve the agenda. Motion carried by unanimous voice vote.

Tracy informed the committee of items that Paul Gordon, Dave Guerin and Chuck Price discussed at their meeting at Health and Human Services in addition to the draft bid advertisement that Paul provided.

Aluminum or steel gutters were discussed and the committee concurred that either would be fine. Paul Gordon felt that the HVAC project would qualify for focus on energy money.

On May 4th, a gentleman from focus on energy will be coming to the Health and Human Service facility to do a sight inspection. His objective is to evaluate whether we should change all the lights in the facility or just those associated with the renovation project. He will be evaluating the feasibility of a total building light retrofit. There are several options the committee could consider.

The entire renovation project has a 120 day completion cycle which starts in June, it has been determined that this should be an adequate time frame.

Chuck feels we need at least 2 exterior signs to direct people to distinguish between the facilities and where offices are located such as Veteran Service Office.

Tracy indicated that one item we need to complete is an asbestos inspection.

Motioned by Allen/Kotlowski to have a certified person to do the inspection, money will come from 420 fund. Motion carried by unanimous voice vote.

Make changes to advertisement for bids as follows:

BID DEADLINE: May 13, 2011 3:00 p.m., Local Time

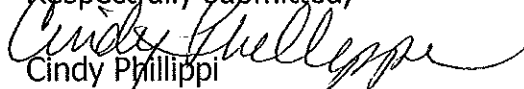
Cindy Phillippi, County Clerk, Adams County Courthouse, 400 Main Street, PO Box 278 Friendship, WI 53934. The bids will be publicly opened and read aloud in Room A231, on May 16, 2011 at 9:00 a.m. of the Courthouse.

Motioned by Kotlowski/Allen to go with the advertisement of bids with the recommended changes and open bid on May 16th at 9:00 a.m. Motion carried by unanimous voice vote.

Motioned by Allen/Kotlowski to allow the court reporter to paint her office. Motion carried by unanimous voice vote.

Motioned by Allen/Miller to adjourn at 2:10 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,


Cindy Phillippi
Recording Secretary

Public Safety & Judiciary Committee

Wednesday, April 13, 2011

9:00 a.m. – Conference Room A260

MINUTES

1. Call the meeting to order. Meeting called to order at 9:00 am.
2. Was the meeting properly announced? Yes
3. Roll call. Excused: Al Sebastiani. Present: Beverly Ward, Bill Miller, Mike Keckeisen, Terry James. Also present: Sandra Green, Dee Helmrick, Dennis McFarlin, Terry Warner, Janis Cada, Becky Kirslenlohr, Deb Barnes
4. Approve the agenda. Motion to approve the agenda. James/Miller. MC/UN
5. Approve minutes of prior meeting. Motion to approve the minutes. Keckeisen/Miller. MC/UN
6. Public participation (*If requested by the Committee Chair*). None.
7. Correspondence. None.
8. Family Court Commissioner – Dennis McFarlin – Present.
Discuss/Act on request of committee for approval of FCC Assoc dues in the amount of \$200. Will not need approval on this expenditure because it is already in the budget as a line item and did not realize this before.
Review monthly expenditure report and check summary. Reviewed.
9. Child Support – Deb Barnes – Present.
Review Performance Measures for March 2011. BCS has a report that shows the unproductive case load quarterly. The department is meeting or exceeding the goals set by BCS. Deb will provide some solid numbers next month. Reviewed monthly expenditure report and check summary. Discussed office activities. Deb went down to the Capital last week during the Health and Services Day at the Capitol and met with the four Representatives for Adams Co. She was able to speak to the Representatives or their aids and was able to explain the reduction in funding and the budgets. They were all very receptive. There are some funds that may be available to correct the error that was made when the base was set for the child support program in the next biennial budget. More discussion took place regarding this subject. The Emergency Operations Center went really well during the Tornado this past weekend and thinks Jane did a wonderful job. Dawn McGhee has done a great job keeping the website up to date as well.
10. Clerk of Circuit Court – Dee Helmrick. Present.
Review monthly expenditure report and check summary. Reviewed.
Approve conference/training (District Meeting in Clark Co.). This meeting has been changed to May 19, 2011. She will keep them informed on the status of this meeting.
Discuss/act on general operations of the department. Discussion was held on the upgrade to the DVR system. This will be discussed more when Terry Reynolds Warner, Register in Probate arrives.
 - a. Community service coordinator's monthly report. She is working with some of the clean-up out there. It has been running well. She has a community service person working in the office right now doing scanning which is coming along well.
 - b. Status of office staff. Recognition of employee service. Resolution for recognition was signed. The Resolution (noticed under the Sheriff's Dept.) recognizing Mark Thibodeau was signed as well. This was discussed. Would like pre-approval to fill this position. Dee will get this together and acquire signatures.

11. Register in Probate – Terry Reynolds Warner - Present.

Review monthly expenditure report and check summary.

Discuss office activities. Things are going as well in her office. Cases are opening and closing. We are at 51 a level for emergency commitments. Has had 22 new cases filed this year and five juveniles. Juveniles are down quite a bit so far this year. Additional discussion was held regarding a few of the cases. The overtime is already in the red because when one of her employees stays for jury trials and is paid overtime and not comp time for this as this was the agreement. They are doing well in their recoupments and are at 32% reimbursement.

Discuss/Act required upgrade to DVR system. The DVR system in the courtroom needs to be upgraded. In accordance to their costs it is \$1121.25. Last year they rolled over \$4800 from last year's Video Conferencing money and they also bought two years of the maintenance agreement so next year is already paid for. This year they have about \$790 to put toward this upgrade. Motion to send this to the Finance Committee which is May 9, 2011. Keckeisen/Miller. MC/UN. She is continuing her work on Teen Court as well and will bring them an update soon. She did talk to Jennifer in the 4-H. She has been advised that on Wednesday, April 27, 2011 there will be a Teen Court in Columbia County. There will be three cases heard that night and they would have room for 4-6 people for visitors. Terry will find out who is interested and let her know and will let everyone know what time this will be held.

12. District Attorney – Janis Cada – Present.

Review monthly expenditure report and check summary. Reviewed.

Update on appointment of district attorney. Has not heard anything in regard to a hire and start date. The committee was asking if there is a way they can help to expedite this process. Janis suggested calling them directly and will provide the committee with names and phone numbers. Interviews were conducted end of March sometime and she thought she would have heard something by now.

13. Emergency Management – Jane Gervais – Was not able to attend.

Tabled until April 19, 2011 at 4:00 pm for special PS&J meeting:

Review monthly expenditure report and check summary.

Local Emergency Planning Committee (LEPC) appointments.

Discuss and/or act on purchase of NOAA Weather Radios.

Round 6 radio replacement Grant award.

Discuss and/or act on training/conferences, if any.

Office Activities.

14. Sheriff's Department - Sheriff Wollin – Was not able to attend.

Tabled until April 19, 2011 at 4:00 pm for special PS&J meeting:

Animal Shelter/Animal Control Officer Report (reports in packet).

Department operations.

Approve conference/training if any.

Update/Discussion/Action on researching cost for 3 Patrol Sergeants working within current budget.

Workmen's Comp and WI State Statutes.

Internet Crimes against Children (ICAC).

Update on hiring of patrol position.

Discuss/Act on Resolution recognizing Mark Thibodeau for his years of service to Adams County. This Resolution was signed by the Committee and forwarded to Marcia Kaye.

Captain Beckman – Was not able to attend.

Tabled until April 19, 2011 at 4:00 pm for special PS&J meeting:

Review monthly expenditure report and check summary.

Discuss/Act on Ford Motor Company lease for new squads. The F&SS Manager researched a lower rate through several institutions and finally negotiated a 1% decrease with Ford Credit resulting in a savings of \$1,053.33 over the life of the lease.

Asset Forfeiture and other county accounts information/explanation.

Water sample tests by maintenance.

Annual committee jail tour and lunch. This is rescheduled until the May PS&J meeting.

15. Medical Examiner, Angela Hinze – Deputy Coroner, Marilyn Rogers. Did not attend.

Review monthly expenditure report and check summary. These items were dropped off after the meeting and placed in the Supervisor's mailboxes.

Department operations.

Approve conference/training if any.

16. Approval of all vouchers and monthly expense reports. Motion to approve vouchers. James/Miller. MC/UN.

17. Set next meeting date. Next meeting scheduled for April 19, 2011 at 4:00 pm in conference room A260 for tabled agenda items for Emergency Management and Sheriff's Department. Next regular PS&J meeting scheduled for May 11, 2011 at 9:00 am in Conference Room A260.

18. Action items for next meeting. Schedule jail tour for next meeting with approval of Captain Beckman.

19. Adjourn. Meeting adjourned at 10:15 am. Miller/Keckeisen. MC/UN.

Public Safety & Judiciary Committee

Tuesday, April 19, 2011

4:00 p.m. – Conference Room A260

MINUTES

1. Call the Meeting to Order. Meeting called to order at 4:00 pm.
2. Was the meeting properly announced? Yes
3. Roll Call. Excused: Al Sebastiani. Present were Meeting called to order at 4:00 pm. Present were Al Miller, Mike Keckeisen, Beverly Ward, Terry James, Sandra Green, Sam Wollin, Les Beckman, Jane Gervais and Marcia Kaye.
4. Approve the Agenda. James/Miller, MC/UN
5. Approve minutes of prior meeting. No minutes of prior meeting.
6. Public participation *(If requested by the Committee Chair)*.
7. Correspondence. None.
8. Emergency Management – Jane Gervais – Attending.
Review monthly expenditure report and check summary. Reviewed.

Discuss/update on Tornado this past weekend. The EOC went very well due to the outstanding team effort she had by everyone involved. The MCC was taken out the town of Strongs Prairie. The DNR Incident Mgmt. team was also there. They were outstanding and did a fly out of the area immediately for us. They had debriefings with us daily and John Schwingel was the one that offered his resources. It worked out very well. Monday AM she notified the damage assessment team and had them out by mid-morning and had the report in by the end of the day to the state. Things are going well now and dealing with a lot of phone calls. Red Cross delivered a lot of meals out the field workers and the employees who were offering their services. Anyone in need of medical, shelter, food, etc. should contact the American Red Cross. At this time there are 32 families that Catholic Charities has helped. American Red Cross has opened 19 cases to date and is working with those individuals. There's an account that's been set up at Grand Marsh State Bank for monetary donations only. Jane will have to set up a recovery committee to determine the criteria for how they will distribute those donations. Jane is inundated with phone calls right now from disaster relief, Michigan and Ameri Corp. The Salvation Army took our land information sheet and delivered it to all the residents for us. Jane is going to look into applying for some grants to help with disaster relief and those families who didn't have insurance. Tyler did a great job in getting the maps from the DNR and he was very appreciated in this.

Local Emergency Planning Committee (LEPC) appointments. They approved 2 appointments to the committee who are Captain Beckman and Sheriff Wollin. They are requesting approval from PS&J and then forwarded to the County Board. Keckeisen/James. MC/UN. Allowed to act immediately prior to receiving the final resolution.

Discuss and/or act on purchase of NOAA Weather Radios. In the past Madison has offered NOAA weather radios. She would distribute these radios out the public. She can get them for \$25 and gets them through Juneau County. She would like authorization to purchase these radios and would be distributed at a local level. She is planning on selling them to who might be interested. Motion to approve the purchase 25 of these radios. James/Miller. MC/UN

Round 6 radio replacement Grant award. We were awarded the grant and the papers were signed. The radios are ordered for the SDF and the Rome Fire Dept.

Discuss and/or act on training/conferences, if any. None.

Office Activities. None.

9. Sheriff's Department - Sheriff Wollin – Attending.

Animal Shelter/Animal Control Officer Report (reports in packet).

Department operations. The Sheriff's Colorado class was canceled for last week and will soon reschedule this class. It was canceled to the Govt. shutdown.

Discuss/update on Tornado this past weekend. Everything overall went well. There were some communication breakdowns and these were realized. These issues were discussed and will not arise during the next incident. We did identify some problems with the Command Trailer as there are upgrades that need to be done. They will work with Jane on this and will most likely be costs associated with these repairs. ACEC had some concerns with residents running generators in the area. Use of these generators puts the public at risk as well as the workers so it was important to complete the disconnects. Overall everyone came together and it went very well. We received Mutual Aid from, Marquette, Columbia, Sauk, Juneau, Vernon, Trempealeau, and Lacrosse Sheriff's Departments as well as Sparta Police Dept, WI State Patrol, and the DNR. The wristband system worked well but next time we will have the distribution point closer to the area in need. After the Security Perimeter was no longer needed, the Deputies that were already on the schedule were assigned to the damaged area to patrol for presence and safety of all the citizens. We did post extra patrol for the weekend knowing it would be busy.

Approve conference/training if any. School Resource Officer to attend training in Minnesota. It would cost us more for her to host this training rather than us just sending her. It's a week-long course. A Resolution for Out of State Training would need to be signed. This was placed on the County Board agenda for May.

Update/Discussion/Action on researching cost for 3 Patrol Sergeants working within current budget. Sheriff Wollin handed out information to each Committee Member. This was discussed. There would be increases in wage, uniform, vehicle setup and some training after promotion. A sheet is included in the packet which outlines these figures. Supervisor Keckeisen expressed his thoughts on why this is a good move for the Department. Sheriff Wollin explained to Supervisor Ward and the rest of the Committee how this line of supervision and discipline would work between the Lieutenants and Sergeants and the employees. This would cost us \$5,075 move forward with this. Supervisor Miller is for the Sergeants. Supervisor Miller expressed his concerns with being too top heavy in the department and the Lieutenant positions.

Supervisor Ward said to remember this request if approved would affect our budget overall in the years to come. Supervisor Miller also indicated if this were approved, then looking at the Union Contracts at what the other Sergeants make and the Road Sergeants should receive \$1.64 more an hour not .87 cents which is proposed. The Sheriff will look into this.

Workmen's Comp and WI State Statutes. Tabled until May meeting.

Internet Crimes Against Children (ICAC). The Sheriff's Dept. signed an agreement with DOJ to be a part of the state task force for ICAC. There's no cost to the Dept. and it give us more opportunity for more free training and 1500 to cover equipment costs. We have one patrol deputy who has gone to the initial training. We need to purchase some software for this as we already have a laptop to go forward with this. This will be extremely valuable for the Department as well as for the community.

Update on hiring of patrol position. The offer was made and accepted. Employment is contingent on the psychological evaluation and medical and background checks. The employee is starting 5/2/2011.

Captain Beckman – Attending.

Review monthly expenditure report and check summary. No questions. Motion to approve vouchers. Keckeisen/James. MC/UN.

Discuss/Act on Ford Motor Company lease for new squads. The F&SS Manager researched a lower rate through several institutions and finally negotiated a 1% decrease with Ford Credit resulting in a savings of \$1,053.33 over the life of the lease. Discussed.

Asset Forfeiture and other county accounts information/explanation. Discussed and explained to the committee how the accounts will be handled from this point forward under the new Sheriff. The Sheriff's Department also received notifications the five new squads have been ordered along with the serial numbers.

Water sample tests by Maintenance Department. Tracy from Maintenance had the state lab go through and do the test the water in the jail. Everything came back fine. No chloroform or coli. The inmates were concerned because the water had a light brown color to it. Then the water came through a little brown with the flush of the system by maintenance.

10. Approval of all vouchers and monthly expense reports. Motion to approve all vouchers James/Keckeisen. MC/UN.
11. Set next meeting date. Next meeting set for May 11, 2011 at 9:00 am in Conference Room A260.
12. Action items for next meeting. Place on May PS&J agenda under Sheriff "Update discussion 3 patrol sergeants" and "Workmen's Comp".
13. Adjourn. James/Miller, MC/UN. 5:07 pm.

Submitted by Sandra M. Green, Fiscal and Support Services Manager, Sheriff's Department. *These minutes are not yet approved by Public Safety & Judiciary Committee.*

Cc: Sebastiani / James / Keckeisen / Miller / Ward / Wollin / July / Beckman / McFarlin / Cada / Gervais / Helmrick / Warner / Barnes / County Clerk Dept / McGhee / Green / Hinze / Rogers

REDISTRICTING COMMITTEE MINUTES

Tuesday, February 22, 2011

County Clerk, Cindy Phillippi called the meeting to order at 7:05 p.m.

The meeting was properly announced.

Present were Ward, McFarlin, Allen, Phillippi. Excused were Linda Renner and Tyler Grosshuesch.

Phillippi opened nominations for Chair. Motioned by Allen/McFarlin to nominate Bev Ward as Chairperson. There were no other nominations for Chair. Nominations for Chair were closed. Motion passed by unanimous voice vote.

Ward opened nominations for Vice-Chair. Motioned by Phillippi/McFarlin to nominate Jack Allen for Vice-Chair. There were no other nominations for Vice-Chair. Nominations for Vice-Chair were closed. Motion passed by unanimous voice vote.

Ward opened nominations for recording secretary. Motioned by Ward/Allen to nominate Cindy Phillippi as recording secretary. There were no other nominations for recording secretary. Nominations for recording secretary were closed. Motion passed by unanimous voice vote.

Next meeting date is yet to be determined.

Motioned by Allen/McFarlin to adjourn at 7:25 p.m. Motion passed by unanimous voice vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cindy Phillippi".

Cindy Phillippi
Recording secretary

REDISTRICTING COMMITTEE MINUTES

Wednesday, April 20, 2011

Chairperson, Ward called the meeting to order at 2:15 p.m.

The meeting was properly announced.

Present were Bev Ward, Dennis McFarlin, Jack Allen, Cindy Phillippi, Linda Renner and Tyler Grosshuesch.

Motioned by Allen/Renner to approve agenda. Motion passed by unanimous voice vote.

Reviewed and discussed preliminary lines.

Motioned by Allen/Renner to adjourn at 4:55 p.m. Motion passed by unanimous voice vote.

Next meeting dates are: April 25 at 2:00 p.m.
April 27 at 1:00 p.m.
April 28 at 1:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cindy Phillippi".

Cindy Phillippi
Recording secretary

REDISTRICTING COMMITTEE MINUTES

Monday, April 25, 2011

Chairperson, Ward called the meeting to order at 2:15 p.m.

The meeting was properly announced.

Present were Bev Ward, Dennis McFarlin, Jack Allen, Cindy Phillippi, Linda Renner and Tyler Grosshuesch.

Motioned by Allen/Phillippi to approve agenda. Motion passed by unanimous voice vote.

Reviewed and discussed preliminary lines.

Next meeting dates are: The April 27 meeting is cancelled and the April 28 meeting time is changed from 1:00 p.m. to 9:00 a.m.

Motioned by Allen/Renner to adjourn at 5:25 p.m. Motion passed by unanimous voice vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cindy Phillippi".

Cindy Phillippi

Recording secretary

REDISTRICTING COMMITTEE MINUTES

May 6th, 2011

Chairperson Ward called the meeting to order at 8:20 a.m.

The meeting was properly noticed.

Present, Allen, Ward, Linda Renner, Tyler Grosshuesch, and Phillippi. Excused McFarlin.

Motioned by Phillippi/Renner to approve the agenda. Motion carried by unanimous voice vote.

The committee discussed supervisor districts, prison/population, maps and boundaries.

Motioned by Phillippi/Renner prior to selection of a map, we identify and establish our list of priorities then rank them from most important to least. Motion carried by unanimous voice vote.

Motioned by Phillippi/Allen to establish our list of priorities from most important to least as follows:

1. Equal population with acceptable deviation
2. Boundaries contiguous with compactness
3. Fiscal responsibility by keeping towns whole with the least disruption to electoral process if possible
4. Like representation

Motion carried by unanimous voice vote.

The committee discussed supervisor districts, prison/population, maps and boundaries. The committee unanimously agreed to eliminate plan 4, 2, 1, 3, and 5. The committee reviewed plan 6. The committee decided to look at plan 1 again insert the plan design for the jurisdiction of Monroe/Rome from plan 1 and insert it into plan 6 creating plan 7. Motioned by Phillippi/Allen to create plan 7 as discussed. Motion carried by unanimous voice vote.

Motioned by Allen/Renner to approve plan 7 as the final plan, present it to the point person/clerk of each jurisdiction. Motion carried by unanimous voice vote.

Motioned by Allen/Phillippi to adjourn at 9:25 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved.

REDISTRICTING COMMITTEE MINUTES

May 9th, 2011

Chairperson Ward called the meeting to order at 4:10 a.m.

The meeting was the meeting properly noticed.

Present, Allen, Ward, McFarlin, Linda Renner, Tyler Grosshuesch, and Phillippi.

Motioned by Allen/Renner to approve the agenda. Motion carried by unanimous voice vote.

The committee discussed supervisor districts, prison/population, maps and boundaries.

Allen explained Quincy's displeasure in the new supervisory map. Allen indicated he informed them that the committee drafted seven different maps. He invited them to attend the meeting to discuss the proposed districts.

Motioned by Allen/Phillippi to assign district numbers as indicated on the draft map number 7.

Motion carried by unanimous voice vote.

Also present Town of Leola Clerk, Nancy Gasperic, City of Adams Clerk, Janet, Dell Prairie Supervisor I, Rocky Gilner, none of which had any issues with the tentative supervisory district map.

Motioned by Renner/McFarlin to forward resolution to county board on the 24th of May. Motion carried by unanimous voice vote.

Motioned by Allen/Phillippi to adjourn at 5:35 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved.

ADAMS COUNTY SOLID WASTE COMMITTEE
April 13, 2011, 6:00 PM
COURTHOUSE, ROOM A160, FRIENDSHIP, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson, Secretary
Patrick Gatterman
Alexandria Beckman, SAYL

MEMBERS ABSENT/EXCUSED: Mike Keckeisen

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barbara Morgan
Everett Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock, at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, JOHNSON, GATTERMAN AND BECKMAN. ABSENT/EXCUSED: KECKEISEN. *Motion by Johnson, second by Morgan, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM MARCH 10, 2011: *Motion by Gatterman, second by Babcock, to approve the Open Session minutes as presented for the March 10, 2011 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no correspondence or other business to present.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report and Monthly Check Summary for March 2011. Discussion was held. *Motion by Gatterman, second by Johnson, to approve the Financial Report and monthly check summary for March 2011. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated April 13, 2011 (see attached copy) and discussion was held. *Motion by Morgan, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

UPDATE ON AGREEMENT WITH IROW FOR CONTRACTED LABOR: Ms. Diemert updated the members on the progress of the contracted labor.

DISCUSSION OF STATE BUDGET RECYCLING GRANT CUTS: Ms. Diemert updated the Committee on efforts to reinstate the recycling program and grant funding to Governor Walker's budget proposal.

RESOLUTION TO OPPOSE RECYCLING PROGRAM AND GRANT CUTS: Ms. Diemert presented a resolution to oppose Governor Walker's proposed recycling program and grant cuts. *Motion by Johnson, second by Morgan, to approve and sign the resolution to oppose the recycling program and grant cuts as amended by Corporation Counsel. All in favor. Motion carried.*

DISCUSS AND AWARD BID FOR LANDFILL LINER: Ms. Diemert stated that the bid opening was done on April 7th by Ayres Associates and that they took them back for review. There was a question on the low bid whether they used prevailing wages as required in the bid documents so they will contact the company to confirm. The bids are good for 60 days and will be addressed at the next meeting.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES: Ms. Diemert reported she had no new vehicle or equipment purchases to approve.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on one employee who had wrist surgery and will be off for a few weeks.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items will be placed on the next agenda: Updates of recycling cuts, bid award, etc.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, May 11th at 6:00 PM at the Courthouse. *Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:35 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**SOLID WASTE DEPARTMENT
SITE REPORT
April 13, 2011**

TIPPAGE REPORT: 1,462,025 lbs of garbage were brought in which is the 9th highest amount ever brought into the landfill for March. Year-to-date we are down 3.916% in tonnage compared to 2010.

OUT-OF-COUNTY TIPPAGE: MARCH 2011- Juneau County 78.93 tons = **\$4,735.80**. Marquette County .69 tons = **\$41.40**, Sauk County .17 tons = **\$10.20**.

Comingled-Recyclables brought in 19.73 tons = **\$591.90**. Glass 116.57 tons = **\$582.85**. Out-of-County Container Delivery fees total **\$175.00** for 1 containers delivered.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$6,137.15**.

MEETINGS/SEMINARS/TRAININGS: Attended County Board on March 15th to present an appreciation plaque to Bob Challoner who retired.

Spoke at the Coloma Women's group meeting about recycling on March 21st at 7 PM.

Attended a WIRMC conference committee meeting on March 24th regarding follow-up from the winter conference recently held in Green Bay. A second conference call is scheduled for April 18th.

Attended Dept. Head meeting on March 31st and also attended the WCA presentation on the Budget Repair Bill.

Gave a presentation at the WI Towns' Association meeting Friday, April 7th at 7:00 PM regarding how the Governor's Budget Repair Bill affects our recycling operations.

Will attend County Board on April 19th.

Plan to attend Dept. Head meeting on April 21st.

Attended other various meetings through the month.

HAULING ORDINANCE/PERMIT: Haulers continue to apply for hauling permits.

OUT-OF- COUNTY MARKETING: On April 6th, met with the operator of the 5 township drop-off site in Marquette County. Will be sending him a proposal for containers at the site. Many new customers have signed up for curbside collection.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: There were no other inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

April 10th Tornado: Received an alarm from the landfill at 6:30 PM Sunday evening. Sheriff's Dept. called that there had been a tornado in Arkdale and that the landfill may have been involved. After the storms passed, an inspection was made of the landfill property. The buildings and equipment appeared to be intact, although debris was scattered throughout the property and some trees were down. An inspection later revealed that the Clay Borrow Site area had been severely damaged including the new gate. The wooded areas were completely destroyed as almost every tree on the property was damaged or down. The driveways were completely blocked by downed trees.

The Director is a member of the County's Emergency Response Team and was called to the Emergency Operation Center (EOC) located at the Community Center. The EOC was operating at this location and several meetings were held throughout the emergency. Another meeting is scheduled for Friday, April 15th to discuss any concerns for the weekend. The landfill employees have been delivering containers to private addresses as well as the drop-off sites in Strongs Prairie, Preston and Monroe to assist with debris management.

More roll-off containers have been ordered to assist in the cleanup and we have contacted Winnebago County to put them on notice for the tub grinder to chip the large amount of brush coming in.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of March/April the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Some of the comingled bales were shipped through IROW.

Bagged compost will be sold at the Fairgrounds during the Land Conservation Tree & Shrub sale.

Working with local newspaper to promote recycling education in our area. Will be working with the school to do a project on recycling.

Arranged for annual maintenance on our balers.

Working with Strategic Materials on shipping glass out for processing. Scrap materials are being backhauled here to the County landfill. Discussions continue on setting up a pre-processing facility here. We are waiting for the decision on recycling changes possible in the Budget Repair Bill before making other decisions. This is tied to the contracted services with IROW also being discussed.

Jill Haygood from Outagamie County also toured our facility regarding the glass operations.

The Annual Recycling Report was submitted to the DNR for program year 2010.

Annual Tire & Appliance Round-Up has been scheduled for June 11, 2011.

Placed the "Out-of-County and Non-Compliant Municipality Rate Sheet" in the local and WI Rapids newspapers. This is necessary so that those municipalities that are willing to support the county landfill and pay the tip fees that subsidize special programs will get reduced prices for those programs.

Continuing to work with IROW regarding contracted labor in the recycling building.

RouteOptix conversion is still being worked on. The routing part of the program is working well, however, the bookkeeping and reporting is still a work in progress.

Submitted a Focus on Energy Grant application for light fixtures that were replaced in the recycling building.

Received an inquiry regarding our landfill accepting a large amount of wood ash on a continuing basis. We have asked for test results and we are checking with the DNR if we can take this material based on test results, or if we need to include this in our "Special Waste Acceptance Plan". This could potentially bring in a large amount of revenue to our landfill.

Worked to replace the billboard at the road stating our new hours and open to surrounding counties. The billboard materials were starting to deteriorate beyond the point of repair.

Auditors will be at the landfill at 7:30 AM, Thursday, April 14th.

Juneau County will be hauling loads of glass aggregate out for their own landfill construction project.

Arranged for three employees to be randomly tested for drugs & alcohol for CDL.

Arranged for Master Gardeners to get compost on Saturday, May 7th.

Completed and submitted monthly fuel reporting to Admin & Finance office.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Staff is working on the east berm of cell #4 preparing it for the landfill liner. An ad was placed for bids for the geomembrane liner materials and installation. Bid opening was held on April 7th and the engineers took the proposals for review and recommendation.

Committee will award the bid following a recommendation by Ayres Associates. The award cannot be made at this time because there is a question whether they all used the required prevailing wage rates. Ayres will also furnish us with a list of materials to order for the leachate collection system.

ADAMS COUNTY SOLID WASTE COMMITTEE
May 11, 2011, 6:00 PM
COURTHOUSE, ROOM A160, FRIENDSHIP, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson, Secretary
Patrick Gatterman
Alexandria Beckman, SAYL

MEMBERS ABSENT/EXCUSED: Mike Keckeisen

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barbara Morgan
Everett Johnson
Erik Lietz, Ayres
Hank Strohmeyer, Foreman

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock, at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, JOHNSON, GATTERMAN AND BECKMAN. ABSENT/EXCUSED: MORGAN and KECKEISEN. *Motion by Gatterman, second by Johnson, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM APRIL 13, 2011: *Motion by Johnson, second by Babcock, to approve the Open Session minutes as presented for the April 13, 2011 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert presented a letter from the DNR announcing that our 2011 Recycling Grant was awarded in the amount of \$91,766.12 which is 40% lower than expected and budgeted. There was no other correspondence to present.

Ms. Diemert present information regarding the farmland lease which terminates November 2011. The Committee discussed options which include extending the term of the contract with our current lessee and doing a new RFP for the cropland lease. This will be placed on the July agenda.

Ms. Diemert also handed out a document titled "Wisconsin's Landfill Siting Process" for the Committee to review. This document describes the lengthy process to expand or site a new landfill.

DEAN MORGAN JOINED THE MEETING AT 6:15 PM.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report and Monthly Check Summary for April 2011. Discussion was held. *Motion by Gatterman, second by Johnson, to approve the Financial Report and monthly check summary for April 2011. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated May 11, 2011 (see attached copy) and discussion was held. *Motion by Morgan, second by Gatterman, to approve the Site Report as presented. All in favor. Motion carried.*

UPDATE ON AGREEMENT WITH IROW FOR CONTRACTED LABOR: Ms. Diemert updated the members on the progress of the contracted labor.

DISCUSSION OF STATE BUDGET RECYCLING GRANT CUTS: Ms. Diemert updated the Committee on efforts to reinstate the recycling program and grant funding to Governor Walker's budget proposal. Currently the DNR and AROW, SWANA, WCSWMA and the Governor's office are negotiating a proposal to continue the Responsible Unit and Grant programs.

DISCUSS AND AWARD BID FOR LANDFILL LINER: Ms. Diemert stated that the bid opening was done on April 7th by Ayres Associates and that they took them back for review. Erik Lietz, Ayres, described the bid process and reported that there were a few issues that needed to be confirmed with the bidders. He reported that the bid for materials and the installation of the geomembrane liner from Canamer Services was \$67,830.00, the bid from COMANCO Environmental Corporation was \$91,200.00, and the bid from Geo-Synthetics was \$104,082.00. Erik stated that all used prevailing wage rates, submitted the proper bid bond, and were qualified to perform the work. He also described Alternate Bid #1 which was for materials only for Monroe County. By including Monroe County in the bid we received better pricing due to volumes. *Motion by Gatterman, second by Babcock, to award the bid for the geomembrane liner with installation to Canamer Services in the amount of \$67,830.00, and to include Alternate Bid #1 for Monroe County in the amount of \$61,446.00. All in favor. Motion carried.*

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES: Ms. Diemert reported she had no new vehicle or equipment purchases to approve.

APPROVAL OF LTE OFFICE POSITION: Ms. Diemert presented a "Personnel Recruitment Form" for an LTE Scale Clerk. She explained the need for additional office help in the spring/summer/fall busy season, especially now with the increase in customers from out-of-county waste coming in and the recent tornado. She described the process for signing up a new customer and the paperwork involved. She stated that we can no longer use "on-call" help in the office and that existing staff is being stressed to their limits, especially now that we are open on Saturdays. Ms. Diemert stated that additional revenues will support this position as well as funds included in the 2011 budget for on-call help. She also stated that we will be at a point where we will need to create a part-time office position for next year. *Motion by Johnson, second by Gatterman, to approve the hiring of the LTE Scale Clerk as soon as possible, sign the Personnel Recruitment Form, forward the form to the Personnel Director for approval, and create a one year eligibility list following interviews. Discussion was held. All in favor. Motion carried.*

Ms. Diemert was instructed to begin the process of creating a part-time Scale Clerk for the 2012 Budget.

EMPLOYEE UPDATE: Ms. Diemert reported on the LTE Truck Driver/Equipment Operator hiring eligibility list which expired May 11, 2011. She had tried to meet with Executive Committee on May 10th to extend the hiring list another 6 months as allowed in the Administrative Policy manual, however, she had not been properly placed on the agenda. Executive Committee will meet on May 24th prior to County Board to act on this matter, however, they asked that the Solid Waste Committee

approve this request at today's meeting. She also explained that we would have called these LTE's in April, however, the late spring snow and rains have set back our construction schedule into May.

Motion by Morgan, second by Johnson, to approve extending the LTE Truck Driver/Equipment Operator hiring eligibility list for another 6 months. All in favor. Motion carried.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items will be placed on the next agenda: Part time office help for 2012, and farmland lease.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, June 15th at 6:00 PM at the Courthouse. *Motion by Gatterman, second by Morgan, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:50 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SOLID WASTE DEPARTMENT
May 11, 2011

TIPPAGE REPORT: 2,520,380 lbs of garbage were brought in which is the 3rd highest amount ever brought into the landfill for April. Year-to-date we are up 2.67% in tonnage compared to 2010.

OUT-OF-COUNTY TIPPAGE: APRIL 2011- Juneau County 80.4 tons = \$4,735.80. Marquette County .69 tons = \$41.40, Sauk County .17 tons = \$10.20.

Comingled-Recyclables brought in 18.56 tons = \$556.80. Glass 49.22 tons = \$246.10. Out-of-County Container Delivery fees total \$1875.00 for 11 containers delivered.

All Out-of-County container haul fees, garbage & recyclables for the month = \$7,465.30.

MEETINGS/SEMINARS/TRAININGS: Attended County Board on April 19th.

Attended WCSWMA Executive Board meeting on April 29th.

Attended the LaCrosse County Annual Meeting on May 4th.

Attended Executive Committee meeting on May 10th to request extension of the eligibility hiring list for LTE Driver/Equipment Operators.

Presented a written summary to Emergency Management and Emergency Operations Team to follow-up on the tornado clean-up on May 10.

Will meet with the Strongs Prairie Landfill Advisory Committee on Monday, May 16th at 7:00 PM.

Will attend the Health Insurance Study Committee on Tuesday, May 17th.

Plan to attend County Board on May 24th.

Attended other various meetings through the month.

HAULING ORDINANCE/PERMIT: Haulers continue to apply for hauling permits.

OUT-OF- COUNTY MARKETING: Continued to work with the operator of the 5 township drop-off site in Marquette County, toured their site and submitted a proposal. Many new customers are signing up for service and are using our roll-off containers.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: There were no other inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

The State of WI DOC conducted their annual inspection on April 27th. No violations or corrections were noted. Recommended to replace the breakaway hose on the diesel fuel line. WI River Co-op staff will replace it immediately.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of April/May the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Some of the comingled bales were shipped through IROW.

Bagged compost was sold at the Fairgrounds during the Land Conservation Tree & Shrub sale on April 29th & 30th.

Arranged for annual maintenance on our balers.

Continued working with Strategic Materials on shipping glass out for processing. Scrap materials are being backhauled here to the County landfill. Discussions continue on setting up a pre-processing facility here. We are waiting for the decision on recycling changes possible in the Budget Repair Bill before making other decisions. This is tied to the contracted services with IROW also being discussed. Currently discussing this contract with Corporation Counsel.

Continued to take part in discussions with the DNR regarding Recycling with AROW, SWANA, and WCSWMA. Currently, negotiations are taking place with the DNR regarding reducing the number of Responsible Units to reduce the amount of work by DNR staff. Self-Certification of RU's is also being discussed.

The Annual Materials Recovery Facility Self Certification Report was submitted to the DNR for program year 2010.

Submitted the annual DNR Waste Transporter License Application and list of licenses vehicles.

Submitted the bi-annual WI Division of Federal Property Application for Eligibility.

Planning continues for the Annual Tire & Appliance Round-Up which has been scheduled for June 11, 2011. Ads and banners have been prepared as well as handouts and mailers to customers.

RouteOptix conversion is still being worked on. Progress is being made on the system through telephone conferences.

Auditors were at the landfill at 7:30 AM, Thursday, April 14th to finalize the 2010 audit. Several calls were also received regarding inventory depreciation items.

UW Platteville Professor Elmo Rawlings called to see if the students and a group of professors from around the midwest could come back to the landfill to continue their aging of the soils in the clay pit. They were here in 2007 and dated the soils back 10,000 years.

Juneau County will be hauling loads of glass aggregate out for their own landfill construction project.

Began investigating options for the leased farmland which is up on November 15th. Sent the Agreement to Corporation Counsel for review for any changes or additions.

Arranged for three employees to be randomly tested for drugs & alcohol for CDL.

Arranged for Master Gardeners to get compost on Saturday, May 7th.

Will give tours to the Friendship Alive alternative Middle and High Schools on May 19th.

Will give tours to the 6th grade classes on June 2nd & 3rd.

Completed and submitted monthly fuel reporting to Admin & Finance office.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Staff is working on the east side of cell #4 preparing it for the landfill liner. An ad was placed for bids for the geomembrane liner materials and installation. The clay is still too wet from snow melt and rains to place and compact.

Bid opening was held on April 7th and the engineers took the proposals for review and recommendation which will be presented to the Committee on May 11th. A construction meeting was also held on this day to review construction plans.

Committee will award the bid following a recommendation by Ayres Associates. The award cannot be made at this time because there is a question whether they all used the required prevailing wage rates. Ayres will also furnish us with a list of materials to order for the leachate collection system.

MINUTES
SCLS BOARD OF TRUSTEES
April 11, 2011 12:15 p.m.
SCLS Headquarters

Present: J. Ashford, R. Barden, C. Chapman, F. Cherney, P. Cox, L. Davis-Brown, M. Furgal, J. Harrington, J. Healy-Plotkin, N. Holman, T. Iaccarino, B. Keen, S. Martin, H. O'Donnell, G. Poulson, J. Pugh, P. Townsend

Also Present: M. Van Pelt, T. Herold

Absent:

Excused: B. Moss, M. Nelson, N. Stevenson, P. Westby

Call to Order: G. Poulson, President, called the meeting to order at 12:15 p.m.

- a. Introduction of guests/visitors and new board members: None
- b. Changes/additions to the agenda: None
- c. Requests to address the board: None

Minutes: J. Ashford noted she was present at the March meeting. R. Barden moved approval of the March 14, 2011 minutes as amended. P. Townsend seconded. Motion carried.

Bills for Payment/Financial Statements: T. Iaccarino reviewed the bills for payment and moved approval. J. Pugh seconded. Motion carried.

President's Report: G. Poulson noted this week is National Library Week.

E-books Presentation – Jean Anderson: A netbook, Kindle, iPad, and Sony Reader were available to the board to view and Jean discussed the options available for each item.

James Wexler was introduced as the newly appointed Dane County Representative.

Committee Reports:

Budget/Finance/Personnel:

C. Chapman noted the committee recommended beginning the process of advertising for the Finance/Human Resource Manager position due to Char Paglini's projected retirement. The position, renamed to Support Services Manager, has been changed to incorporate duties from the eliminated Associate Director position. The position description recommendation will come before the board at the May meeting for approval.

The committee reviewed the staff recommendation to reimburse staff for the Governor's Repair Bill's projected 5.8% pension deduction plus additional money to offset the higher tax burden due to the pay increase effects on Federal and State income taxes; Medicare and Social Security payments in 2011. The increase would be temporary and only last until December 31, 2011. The committee voted (4 yes, 2 no, and one abstention) to implement the increase and sent their recommendation to the full board. The full board will vote on the recommendation in May and if it passes, it would not begin until the Repair Bill becomes law, which is currently tied up in court.

The committee also reviewed the employee handbook and accepted the modifications. The board will vote on the employee handbook changes at the May meeting.

SCLS Foundation Report: L. Davis-Brown noted the foundation committee will meet following the board meeting. A full report will be available at the May meeting.

Circulation and ILL Statistics: No report.

System Director's Report:

M. Van Pelt discussed the possible elimination of the System Celebration event for the next two years. Because of the budget constraints, the Board agreed to eliminate the event, saving the system \$3,500 and the staff time involved. There was discussion of combining awards given at System Celebration at the Foundation Cornerstone event, because it is important to recognize those who support libraries and celebrate what libraries provide for their communities.

Administrative Council (AC) Report: The minutes may be viewed here:

<http://www.scls.info/committees/ac/index.html>.

Tracy Herold gave an overview of items discussed and action taken at the meeting. The next AC meeting will be April 21st.

Other Business:

Members of the board discussed the impact of the delivery system with the possible financial cutbacks of libraries statewide. Delivery is the core to the services that member libraries provide and should not be taken for granted. There is the possibility of libraries throughout the state needing to cut back on delivery services to three times a week versus five days a week. Bruce Smith was acknowledged for doing a great job as Delivery Coordinator.

P. Cox noted Fitchburg held "hard hat" tours of their library for the community. He also noted he will be leading a book discussion group for men at the Oregon Public Library. The book being discussed will be "A Walk in the Woods".

Koha will go "live" April 18th!

Information sharing:

Meeting adjourned at 1:26 p.m.

Heidi Moe, Recorder

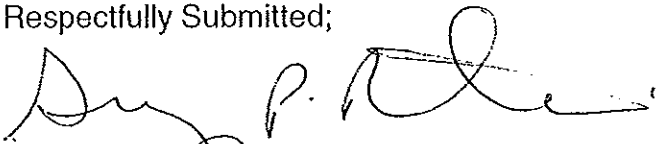
ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 450
May 4, 2011
Report for the month of April, 2011

Work is continuing on the 2011 Monument Maintenance Program. During April work was done in Dell Prairie, New Haven, and the City of Wisconsin Dells.

I am continuing with the duties of my office and responding to inquiries from the public and county personnel.

Respectfully Submitted;



Gregory P. Rhinehart,
Adams County Surveyor

5/3/2011

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2011

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,600.00	\$21,900.00	\$ 500.00
JANUARY	300.00	270.00	
Balance	\$3,300.00	\$21,630.00	\$ 500.00
FEBRUARY	300.00	10,525.59	
Balance	\$3,000.00	\$11,104.41	\$ 500.00
MARCH	300.00		
Balance	\$2,700.00	\$11,104.41	\$ 500.00
APRIL	300.00	3,554.20	
Balance	\$2,700.00	\$ 7,550.21	\$ 500.00
MAY			
Balance			
JUNE			
Balance			
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total \$	0.00	\$ 0.00	\$ 0.00

Traffic Safety Minutes from 02/09/2011

Attending:

Laurie Falash	Sheriff's Dept.	Sarah Grosshuesch	Public Health
Dennis Premo	Hwy Dept.	Tom Knoop	WIS DOT/WSP/BOTS
Todd Hanson	City Police Dept.	Patti Pautz	WIS State Patrol
Alan Osypowski	WIS-DOT	Herb Barnes	A_F Schools
Rod Stormoen	Sheriff's Dept.		

- 1) Meeting called to order 11:10 a.m.
- 2) Was meeting properly announced? Yes
- 3) Meeting approved? Yes Knoop/Hanson
- 4) Meeting minutes approved? Falash/Knoop
- 5) Public Participation : None
- 6) TSC Goals and issues
- 7) Construction/detour updates

Dennis Premo advises that in the future, but no dates available at this time, a Hwy 13 reconstruction will begin from Hwy 23 north of Golden Ave with additional turn lanes installed at the Chula Vista entrance. (Chula Vista Parkway)

Open bids out for the reconstruction-seal coat around June on Cth Z.

Co. B East to Hwy 82 and 82 to Hwy 23 reconstruction sometime this summer.

Overlay to begin from Co. C from 7th Ave to Hwy 13

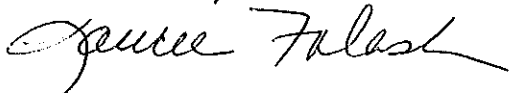
Co O will be closed for a very short time on the 1 mile stretch....unknown start date.

- 8) Old business None
- 9) New Business: Discussion on a complaint made to the Sheriff's Dept. on the driveway at 1008 Cth Z belonging to the Hays family. Appears that reconstruction of Co Z made his entrance into a V shape and he is complaining about a substantial drop into his driveway causing damage. Dennis Premo will check into it.
- 10) Highway Safety Plan Solicitation: Talk of possibility of funds for and bike rodeos for the future. Sarah from Public Health talked of possible funds through the Moundview Memorial Hospital. Will check with Shf. Wollin and see if he is interested.
- 11) Sarah Grosshuesch advised the group of the offers that Public Health has for distribution of car seats, booster seats and safety inspections of already owned car seats. Officers are encouraged to offer their assistance to any child restraint issues that come to their attention.

Tom Knoop handed out crash report statistics for the State along with information on safety belts, pedestrians and child restraint info.

- 12) No serious car crashes to report
- 13) Next meeting May 11th, 2011 at 11:00 a.m. Meeting adjourned Barnes/Premo

Minutes submitted by Laurie Falash





**UW
Extension**
Cooperative Extension
Adams County

**Extension Committee
Minutes of Meeting
April 12, 2011 @ 1:00PM
Adams County Community Center
569 N. Cedar Street, Extension Conference Room
Adams, WI 53910**

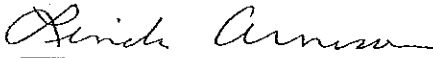
1. **Call to Order:** Meeting was called to order at 1:02 p.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call: Board Members:** Florence Johnson, Diane England, Karl Klingforth, and Glenn Licitar, and Jack Allen – Present.
Extension Staff : Jennifer Swensen, Theresa Wimann and Linda Arneson – Present.
Don Genrich and Mary Ann Olson excused.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Klingforth and Second by Allen to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Licitar Second by England to accept minutes of the Extension Committee Meeting of March 8, 2011 as presented. Motion carried.
6. **Public Participation:** None
7. **Communication:** None
8. **Items for Action or Discussion:**
 - a) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, Mary Ann Olson and Theresa Wimann:** Committee discussed the monthly reports. Motion by Allen Second by Klingforth to place Monthly Reports on file. Motion carried.
 - b) **Review Calendars of Extension Education Staff:** Committee reviewed February calendars for all education staff.
 - c) **Review Check Summary and Financial Statement for February 2011:** February Check Summary and Financial Statements were reviewed. Motion by England Second by Allen to place Check Summary and Financial Statements for March 2011 on file. Motion carried.

Note: Allen left meeting 1:44 p.m.

- d) **WACEC Meeting - Report:** England, Licitar and Genrich attended the annual Wisconsin Associated County Extension Committees conference held in Madison,

March 28th – 30th. Both England and Licitar reported that the conference was a worthwhile event and feel that Extension Committee Members should attend future conferences. Both England and Licitar paid a visit to Representative Fred Clark of the 42nd Assembly District. England attended a presentation on "Innovative Local Initiatives that Grow the Economy", while Licitar attended "Discover Your Inner Path of Leadership". Both England and Licitar attended the presentation "Extension's Response to the Economic Challenges."

9. **Set Next Meeting Date:** Next meeting date is set for 1:00 p.m., May 10, 2011 in room 103 at the Adams County Community Center.
10. **Agenda Items for Next Meeting:**
 - Leadership Training
 - Report on Volunteer Conference - Swensen
11. **Adjourn:** Motion by Klingforth and Second by Licitar to adjourn. Motion carried. Meeting adjourned at 2:14 p.m.



Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County

Diane England, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.